

## Minutes of the Bicester Town Council

A meeting of the **Bicester Town Council** was held on **Monday 11<sup>th</sup> May 2026** at **19:00 hrs** at the **Whitelands Farm Sports Ground, Whitelands Way, Bicester, OX26 1AJ**.

### **Present:**

Cllr Alisa Russell (Chair)  
Cllr Paul Wheatley (Vice-Chair)  
Cllr Nick Cotter  
Cllr Sam Holland  
Cllr Harry Knight  
Cllr Damien Maguire  
Cllr Nick Mawer  
Cllr Christopher Pruden  
Cllr Alisa Russell  
Cllr Les Sibley  
Cllr Jim Webb  
Cllr Paul Wheatley  
Cllr John Willett

### **In Attendance:**

Paul Canning, Deputy Town Clerk  
Chloe Challinger, Civic and Democratic Administrator

### **1/25 Election of the Town Mayor and Signing of Declaration of Acceptance of Office**

**26** **RESOLVED** that Cllr Dr Paul Wheatley be elected as Town Mayor for the ensuing municipal year of 2026/2027.

#### **Declaration of Acceptance**

The new Mayor, Cllr Dr Paul Wheatley, signed the Declaration of Acceptance of Office with the Deputy Town Clerk counter signing. The mayor's chosen charities will be:

- Forget- Me- Not Bicester
- Bicester Autism/ADHD

### **2/25 Election of Deputy Mayor**

**26** **RESOLVED** that Cllr Dan Hallett be elected as Deputy Mayor for the ensuing municipal year of 2026/2027.

### **3/25 Appointment of Consort to Newly Elected Mayor**

**26** **RESOLVED** that Miss Maddy Wheatley be appointed as consort to the newly elected Mayor.

### **4/25 Report of the Retiring Mayor**

**26** **RESOLVED** The report of the retiring Mayor, Cllr Alisa Russell, was given.

### **5/25 Vote of Thanks for the Retiring Mayor**

Minutes: BTC01/2425, Mayor Making: Bicester Town Council Meeting  
Monday 13th May 202426

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Signed .....

Dated .....

- 26**     **RESOLVED** That thanks were given to the outgoing Mayor Cllr Alisa Russell by Cllr Dr Paul Wheatley as follows:

“That whereas Councillor Alisa Russell was elected Mayor of the Bicester Town Council for the year 2025-2026 at the meeting of the Council held on 12<sup>th</sup> May 2025.

And whereas by her unswerving devotion to her duties, she has maintained the dignity and honour of such an office;

And whereas the Council is desirous of expressing and recording grateful thanks to Councillor Alisa Russell for the dedicated service which she has so willingly and freely given to the town during this year of office.

Be it now **RESOLVED** that the Council do remember and record its gratitude to Councillor Alisa Russell in the minutes of the proceedings of the Council held this day, 11<sup>th</sup> May 2026, and that this resolution be engrossed, sealed and presented in a suitable form by the Mayor and the Town Clerk on behalf of this Council.”

**6/25     Apologies for Absence**

- 26**     **RESOLVED** apologies were received from Cllr Tom Beckett.

**7/25     Declarations of Interest**

- 26**     **RESOLVED** that no declarations of interest were received.

**8/25     Public Session**

- 26**     **RESOLVED** that there were no questions from members of the public.

**9/25     Minutes of the Town Council Meeting**

- 26**     **RESOLVED** that the minutes of the following Town Council meeting were approved:

- **Monday 12<sup>th</sup> May 2025 – BTC01/2526**

**10/     Appointment of Mayor's Cadet**

- 2526**     **RESOLVED** that Cllr Dr Paul Wheatley has appointed two Air Cadets: Sgt Charlotte Griffin, Cpl Aimee Manellari as Mayor's Cadets for the forthcoming municipal year 2026/2027. The Cadets are to be presented with a Cadet badge following Mayor Making and new shield will be engraved with the Cadet names.

**Date of next Meeting: Monday 18<sup>th</sup> May 2026 at 19:00**

**CLOSE OF MEETING: 7:30pm**