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Bicester Town Council



Bicester Town Council Meeting

Ref: Mayor Making

Monday 11th May 2026

at 18:30 hrs

**Whitelands Farm Sports Ground,
Whitelands Way,
Bicester,
OX26 1AJ**

Members:

Cllr Alisa Russell – **Chair**

Cllr Damien Maguire, Cllr Tom Beckett, Cllr Nick Cotter, Cllr Donna Ford,
Cllr Dan Hallett, Cllr Sam Holland, Cllr Harry Knight, Cllr Rachel Mallows,
Cllr Nicholas Mawer, Cllr Christopher Pruden, Cllr Les Sibley, Cllr Jim Webb,
Cllr John Willett and Cllr Paul Wheatley

Other Circulation:

CDC

Cllr John Broad, Cllr Frank Ideh, Cllr Simon Lytton,
Cllr Rob Parkinson

OCC

Cllr Sean Gaul, Cllr John Shiri and Cllr Matt Webb



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Wednesday 6th May 2026

To all members of the Bicester Town Council,

You are hereby summoned to attend a meeting of the Full Council that will be held on **Monday 11th May 2026**, at **Whitelands Farm Sports Ground, Whitelands Way, Bicester, OX26 1AJ** to commence at **18:30 hrs** for the transaction of the following business.

Paul Canning
Deputy Town Clerk

Agenda

All Council Meetings are open to the public and press, unless otherwise stated.

- 1. Awards to be awarded by the Mayor.**
- 2. Election of the Town Mayor and Signing of Declaration of Acceptance of Office**
To elect a Town Mayor for the 2026/2027 municipal year and to receive the acceptance speech.
- 3. Election of Deputy Mayor**
Newly elected Mayor to propose a Deputy Mayor for 2026/2027 municipal year.
- 4. Appointment of Consort to Newly Elected Mayor**
- 5. Report of the Retiring Mayor**
To receive the report of the retiring mayor.
- 6. Vote of Thanks for the Retiring Mayor**
The newly elected Mayor will propose a vote for thanks to the retiring 2025/2026 Mayor.

7. Apologies for Absence

To consider apologies and reasons for absence. Committee members who are unable to attend the meeting should notify Bicester Town Council (enquiries@bicester.gov.uk) prior to the meeting, stating the reason for absence.

8. Declarations of Interest

Councillors are reminded to declare any interests on any item on this agenda in accordance with the Bicester Town Council's Code of Conduct.

9. Public Session

In accordance with Standing Orders 1 d-f, members of the public may make representations, ask questions and give evidence in respect of any item of business included in the agenda. Time allocated shall not exceed 10 minutes. No member shall speak for more than 2 minutes.

10. Minutes of the Town Council Meeting

To confirm the Minutes and **RESOLUTIONS** contained in the minutes of the following **Bicester Town Council** Meeting:

- BTC01/2526 Mayor Making

11. Appointment of Mayor's Cadet

The mayor will propose the 2026/2027 Mayor's Cadet(s).

12. Grant Aid Awards

13. Date of Next Meeting

Monday 18th May 2026 – 7pm, The Chamber Room, The Garth

Close of Meeting.

BTC01/2526, Mayor Making

Minutes of the Bicester Town Council

A meeting of the Bicester Town Council was held on Monday 12th May 2025 at 19:00 hrs at the Whitelands Farm Sports Ground, Whitelands Way, Bicester, OX26 1AJ.

Present:

Cllr Damien Maguire (Chair)
 Cllr Alisa Russell (Vice-Chair)
 Cllr Tom Beckett
 Cllr Nick Cotter
 Cllr Sam Holland
 Cllr Harry Knight
 Cllr Nick Mawer
 Cllr Christopher Pruden
 Cllr Alisa Russell
 Cllr Les Sibley
 Cllr Jim Webb
 Cllr Paul Wheatley
 Cllr John Willett

In Attendance:

Paul Canning, Deputy Town Clerk
 Maria Galic, Civic and Democratic Administrator

1/25 Election of the Town Mayor and Signing of Declaration of Acceptance 26 of Office

RESOLVED that Cllr Alisa Russell be elected as Town Mayor for the ensuing municipal year of 2025/2026.

Declaration of Acceptance

The new Mayor, Cllr Alisa Russell, signed the Declaration of Acceptance of Office with the Deputy Town Clerk counter signing. The mayor's chosen charities will be:

- The Hummingbird Centre
- FLAG DV

2/25 Election of Deputy Mayor

26 RESOLVED that Cllr Paul Wheatley be elected as Deputy Mayor for the ensuing municipal year of 2025/2026.

3/25 Appointment of Consort to Newly Elected Mayor

26 RESOLVED that Miss Antonela Brichis be appointed as consort to the newly elected Mayor.

4/25 Report of the Retiring Mayor

26 RESOLVED The report of the retiring Mayor, Cllr Damien Maguire, was given.

5/25 Vote of Thanks for the Retiring Mayor

26 RESOLVED That thanks were given to the outgoing Mayor Cllr Damien Maguire by Cllr Alisa Russell as follows:

Minutes: BTC01/2526, Mayor Making: Bicester Town Council Meeting
 Monday 12th May 2025

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Signed

Dated

"That whereas Councillor Damien Maguire was elected Mayor of the Bicester Town Council for the year 2024-2025 at the meeting of the Council held on 13th May 2024.

And whereas by his unswerving devotion to his duties, he has maintained the dignity and honour of such an office;

And whereas the Council is desirous of expressing and recording grateful thanks to Councillor Damien Maguire for the dedicated service which he has so willingly and freely given to the town during this year of office.

Be it now **RESOLVED** that the Council do remember and record its gratitude to Councillor Damien Maguire in the minutes of the proceedings of the Council held this day, 12th May 2025, and that this resolution be engrossed, sealed and presented in a suitable form by the Mayor and the Town Clerk on behalf of this Council."

6/25 Apologies for Absence

26 **RESOLVED** apologies were received from Cllr Donna Ford, Cllr Dan Hallett and Cllr Rachel Mallows.

7/25 Declarations of Interest

26 **RESOLVED** that no declarations of interest were received.

8/25 Public Session

26 **RESOLVED** that there were no questions from members of the public.

9/25 Minutes of the Town Council Meeting

26 **RESOLVED** that the minutes of the following Town Council meeting were approved:

- **Monday 13th May 2024 – BTC01/2425**

10/ Appointment of Mayor's Cadet

2526 **RESOLVED** that Cllr Alisa Russell has appointed three Air Cadets: Sgt Ben Walker, Sgt Savannah Johnson and Cpl Sangwani Chirwa Benji Blakey as Mayor's Cadet for the forthcoming municipal year 2025/2026. The Cadets are to be presented with a Cadet badge following Mayor Making and new shield will be engraved with the Cadet names.

Date of next Meeting: Monday 19th May 2025 at 19:00

CLOSE OF MEETING: 7:30pm