

Minutes of the Bicester Town Council

A meeting of the **Bicester Town Council** was held on **Monday 27th May 2025** on the Rise of the Annual Town Meeting at the **Chamber Room, Bicester Town Council, The Garth, Launton Road, Bicester, Oxon OX26 6PS.**

Present:

Cllr Alisa Russell (Chair)
Cllr Paul Wheatley (Vice-Chair)
Cllr Damien Maguire
Cllr Rachel Mallows
Cllr Nick Cotter
Cllr Chris Pruden
Cllr Les Sibley

In Attendance:

Phil Evans, Town Clerk
Maria Galic, Civic and Democratic Administrator
Cllr John Broad (CDC)
Cllr Sean Gaul (OCC)
Cllr John Shiri (OCC)
Cllr Matt Webb (OCC)

19/ Apologies for Absence

2526 RESOLVED that Apologies were received from Cllr Tom Beckett, Cllr Donna Ford, Cllr Dan Hallett, Cllr Sam Holland, Cllr Harry Knight, Cllr Jim Webb and Cllr John Willett.

20/ Declarations of Interests

2526 RESOLVED that no declarations of interest were received.

21/ Appointment of Committees

2526 RESOLVED that Committee **AGREED** and **APPROVED** the Appointment of Committees and Working Parties.

Cllrs requested that the Officer review the Standing Orders on Committee Appointment.

RESOLVED that the following chairs of parent committee meetings were **APPOINTED** and committee membership confirmed:

Finance Committee

Cllr Russell was appointed as Chair of the Finance Committee.
This was Proposed by Cllr Wheatley and Seconded by Cllr Mawer.
Members of this committee are Cllr Beckett, Cllr Cotter, Cllr Ford, Cllr Holland, Cllr Mallows, Cllr Sibley, Cllr Webb and Cllr Wheatley.

Environment Committee

Cllr Mallows was appointed as Chair of the Environment Committee.
This was Proposed by Cllr Pruden and Seconded by Cllr Maguire.
Members of this committee are Cllr Ford, Cllr Knight, Cllr Maguire, Cllr Mawer, Cllr Pruden, Cllr Russell, Cllr Sibley and Cllr Willett.

Policy Committee

Cllr Wheatley was appointed as Chair of the Policy Committee.
This was Proposed by Cllr Russell and Seconded by Cllr Pruden.
Members of this committee are Cllr Beckett, Cllr Cotter, Cllr Hallett, Cllr Holland, Cllr Knight, Cllr Mallows, Cllr Mawer and Cllr Pruden.

Planning Committee

Cllr Mawer was appointed as Chair of the Planning Committee.
This was Proposed by Cllr Maguire and Seconded by Cllr Mallows.
Members of this committee are Cllr Beckett, Cllr Cotter, Cllr Hallett, Cllr Holland, Cllr Knight, Cllr Maguire, Cllr Mallows, Cllr Pruden, Cllr Webb and Cllr Willett.

RESOLVED that the chairs of Working Parties is to be confirmed at their first meeting.
Membership of the Working Parties was confirmed as follows:

Personnel

Cllr Hallett, Cllr Maguire, Cllr Mawer, Cllr Pruden and Cllr Russell.

Events

Cllr Ford, Cllr Maguire, Cllr Mallows, Cllr Pruden and Cllr Webb

Sports

Cllr Cotter, Cllr Maguire, Cllr Mawer, Cllr Pruden and Cllr Webb.

Allotments

Cllr Holland, Cllr Maguire, Cllr Russell, Cllr Webb and Cllr Wheatley.

Traffic

Cllr Hallett, Cllr Ford and Cllr Willett.

Representatives to Outside Bodies

RESOLVED that Committee **APPOINTED** the following Councillors to represent at Outside Bodies:

Bicester Vision

Cllr Wheatley

Bicester Foodbank

Cllr Wheatley and Cllr Mallows

Bicester and District Twinning Association

Cllr Russell, Cllr Wheatley and Cllr Maguire

Bicester Feeoffee Charity

The existing trustees were appointed:
Lynn Pratt, Richard Mould and Tony Kempton

Bicester Area Oversight Group (formerly Strategic Oversight Partnership)

Cllr Wheatley

Lady Jersey Trust

Cllr Mawer

Citizens Advice Bureau
Cllr Wheatley

22/ Calendar of Meetings 2025/2026
2526 RESOLVED that the Committee **NOTED** the dates and times of meetings for 2025/2026.

23/ Meeting Attendance Register For 2024/2025
2526 RESOLVED that the Committee **NOTED** the attendance register and request a review of Cllr Wheatley's attendance as a substitute member.

24/ Date of Next Meeting
2526 Monday 23rd June 2025 - 7pm, The Chambers, Garth House

CLOSE OF MEETING:
20:09hrs