

Minutes of the Environment Committee

A meeting of the **Environment Committee** was held on **Tuesday 16th January 2024** at **19:00 hrs** at the **The Chamber Room, The Garth, Launton Road, OX26 2PS**.

Present:

Cllr Damien Maguire (Chairman)

Cllr Donna Ford
Cllr Rachel Mallows
Cllr Nicholas Mawer
Cllr Les Sibley
Cllr Alisa Russell
Cllr Jim Webb

In Attendance:

1/23 Apologies for Absence

24 RESOLVED that apologies were received from
Cllr Pruden
Cllr Knight

2/23 Declarations of Interest

24 RESOLVED that no declarations of interest were received.

3/23 Minutes of the Environment Committee

24 RESOLVED that committee **CONFIRMED** minutes and resolutions from the following meetings:

- ENV02/2324 held on the 18th July 2023
- ENV03/2324 held on the 21st November 2023

4/23 Minutes of the Allotment Working Party

24 RESOLVED that committee **CONFIRMED** minutes and resolutions from the following meeting:

- AWP01/2324 held on 14th June 2023

5/23 Minutes of the Events Working Party

24 RESOLVED that committee **CONFIRMED** minutes and resolutions from the following meetings:

- BE03/2324 held on the 13th September 2023.

6/23 Public Session

24 RESOLVED that public were present and had 2 minutes to communicate with the committee

- Brian Welters – Tiny forests/Global warming
- John Broad – Langford park – replanting of hedge on mallards way
- Angela from Langford community Orchard

7/23 Allotment Report

24 RESOLVED that committee **APPROVED** the report on the basis that all tenants had been given notice via Allotment officer and not previous RFO.

8/23 Southwold Play Area

24 RESOLVED that committee **APPROVED** the Southwold play area design for Phase 1 and **APPROVED** the spend to be taken from :
Projects Play Area/Open Space Investment

9/23 Wessex Mower

24 RESOLVED that committee approved **Supplier C**

- Service manager to provide clarity via email to the committee as to why it was not part of budget sign off meeting (timing of meetings)

10/2 Garth Park Summer Bedding

324 RESOLVED that committee **APPROVE** the designs in the report.

11/2 Allotment Noticeboards

324 RESOLVED that committee **APPROVE** AF30/A2 for Coln Close, Evenlode House & Anson Way.
RESOLVED that committee **APPROVE** AF30/6A4 for Leach Road & Claypits

12/2 Allotment Privacy Notice Report

324 RESOLVED that committee **NOTED** the report and **APPROVE** the Privacy notice goes to the Policy committee.

13/2 Tenancy Agreement Report

324 RESOLVED that committee **NOTED** and **APPROVED** the highlighted tenancy agreement to move onto the Policy committee.

14/2 Bicester Pride Event 2024

324 RESOLVED that the committee **APPROVED** the Bicester Pride 2024 event.

15/2 Nais House Event 2024

324 RESOLVED that the committee **APPROVE** the Nai's House #BeNice event 2024.

16/2 Approved Projects

324 RESOLVED that the committee **NOTED** the approved projects report

- Cllr Mawer recommended projects to be prioritised when present on the list for too long
- Cllr's questioned if the Grounds maintenance contract change would delay any projects

17/2 Forward Plan
324 RESOLVED that the committee **REVIEWED** and **COMMENTED** on the forward plan.

Cllr Mallows requested Wild Flower beds in Garth Park to be added for discussion.

18/2 Exclusion of Press and Public
324 RESOLVED that the **EXCLUSION** of Press and Public was executed.

19/2 Bowls Club Asbestos Survey Report
324 RESOLVED that committee **APPROVED** the report for Bowls Club Asbestos with costs retrospectively approved in the next environment meeting – 19th March 2024

Date of next Meeting: Tuesday 19 March 2024 at 19:00

CLOSE OF MEETING: 20:02 hrs