

Bicester Town Council



BICESTER
TOWN COUNCIL

Community Sports Working Group Meeting

Ref: CSWG02/2425

Thursday 26th September 2024 at 19:00hrs
Council Chamber, Garth House, Launton Road,
OX26 6PS

Members:

Cllr Damien Maguire – **Chair**
Cllr Christopher Pruden, Cllr Nicholas Mawer, Cllr Jim Webb and Cllr Nick Cotter

Other circulations:

Football clubs representatives



Council Offices, The Garth,
Launton Road,
Bicester,
Oxon. OX2 6PS
Telephone: 01869 252915
Email: enquiries@bicester.gov.uk
www.bicester.gov.uk

Thursday 19th September 2024

To all members of the Community Sports Working Group,

You are hereby summoned to attend the meeting of the **Community Sports Working Group** at **The Chamber Room, The Garth, Launton Road, OX26 6PS** on **Thursday 26th September 2024** to commence at **19:00hrs** for the transaction of following business.

Paul Canning
Deputy Town Clerk

Agenda

All Council Meetings are open to the public and press, unless otherwise stated.

1. Apologies for Absence

To consider apologies and reasons for absence. Members who are unable to attend the meeting should notify Bicester Town Council (enquiries@bicester.gov.uk) prior to the meeting, stating the reason for absence.

2. Declarations of Interest

Councillors are reminded to declare any interests on any item on this Agenda in accordance with Bicester Town Council's Code of Conduct.

3. Minutes of the Community Sports Working Group (Pages 4 – 5)

To **APPROVE** the **MINUTES** and **RESOLUTIONS** of the following Community Sports Working Group Meeting held on:

- **CSWG01/2425** – Thursday 20th June 2024

4. Kea Bund and Gate (Pages 6)

The Working Party is asked to **NOTE** the report..

5. Whitelands T&C (Pages 7-9)

The Working Party is asked to **APPROVE** the Whitelands rules, regulations, terms and conditions

6. Forward Plan

(Page 10)

The Working Party is asked to **COMMENT** on the Forward Plan.

7. Date of the Next Meeting:

Thursday 9th October 2024 – 7pm, The Chamber Room, The Garth, Launton Road

Minutes of the Community Sports Working Group

A meeting of the Community Sports Working Group was held on Thursday 20th June 2024 at 19:00 hrs at the Chamber Room, The Garth, Launton Road, OX26 6PS.

Present:

Cllr Nicholas Maver
Cllr Damien Maguire (Chair)
Cllr Paul Wheatley (Substitute)

In Attendance:

Paul Canning, Office Manager
John Burnett, Service Manager
Viktorija Kovale, Office Administrator
Barry Maggs, RUFC Representative
Niall Riley, Whitelands Representative
Alan Baker, Bicester Park Representative
Paul Davis, ACE Academy
Sue Watts, Bicester Fossils Walking Football

1/ 2425	Appoint Chair RESOLVED that the Working Party APPOINTED Cllr Damien Maguire as chairman for municipal year 24/25.
2/ 2425	Apologies for Absence RESOLVED that apologies were received from the following members alongside any substitution's: • Cllr Jim Webb • Cllr Chris Pruden – Cllr Paul Wheatley substituted • Jay Adams, Glory Farm FC • Claire Finn, Launton Ladies FC • Granville Williams, RUFC • Dalton Yasin, Whitelands FC • Brian Leach, Elmsbrock Jacks FC
3/ 2425	Declarations of Interest RESOLVED that no declarations were received.
4/ 2425	Minutes of the Community Sports Working Group RESOLVED and APPROVED that the minutes of the following meeting: • CSWG06/2324 - held on 2nd May 2024 at 19:00hrs
5/ 2425	Dates to Note RESOLVED that the Working Party NOTED the report presented.
Minutes: 01/2425: Community Sports Working Group Meeting Thursday 20th June 2024 Signed Dated	

	KEA club has been asking to move the KEA field pitch aside, to give the team more room for the runoff area. Service manager will investigate it, as well as generate soil mountain to stop travellers stay in a field.
6/ 2425	No Shows RESOLVED that the Working Party NOTED the report presented. Office manager apologies for report presented as Bicester Town Council are not going to use 3-Strike System and this report shouldn't be presented. Office manager informed the Working Party that Bicester Town Council and Whitelands administrators will monitor NO SHOWS and will update clubs regularly to decrease absence and create good communication between clubs and administrators.
7/ 2425	Next Season 2024-2025 RESOLVED that the Working Party NOTED the report presented. Service manager informed the working party that Bicester Town Council looking to create warm-up areas for each site. Service manager informed the working party that Bicester Town Council is working on plan to fix Whitelands grass pitches and install the drainage. Whitelands FC and ACE Academy FC mentioned that Whitelands grass pitches are not the same size. Service manager confirmed that Bicester Town Council will measure both pitches, check and mark up correctly for the next season.
8/ 2425	Pitch Update RESOLVED that the Working Party NOTED the report presented.
9/ 2425	Floodlight Installation RESOLVED that the Working Party NOTED the report presented.
10/ 2425	Date of next meeting Thursday 26th September 2024 at 19:00hrs Whitelands FC, KEA Club, ACE Academy FC impressed with amazing job of Whitelands administrator, new Bicester Town Council Service manager and Bicester Town Council outdoor team member. CLOSE OF MEETING: 19:29 hrs

BICESTER TOWN COUNCIL

COMMUNITY SPORTS WORKING GROUP

Thursday 26th September 2024

Kea Field Bund & Gate

Chairman: Damien Maguire

Contact: 01869 252915 Damien.Maguire@Bicester.gov.uk

Office Manager: Paul Canning

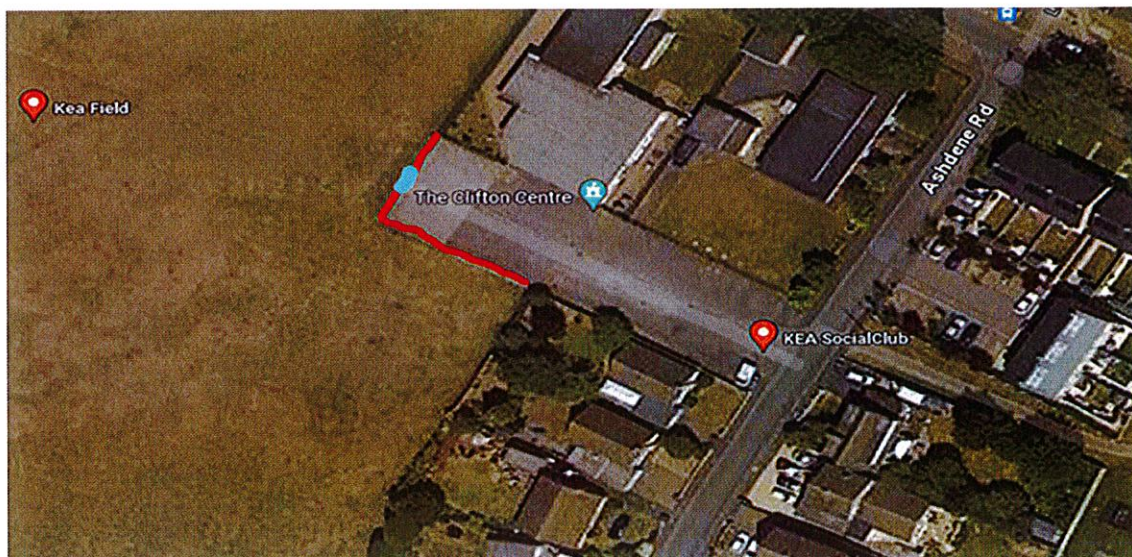
Contact: 01869 252915 Paul.Canning@Bicester.gov.uk

1. Overview

1.1 Kea Field is a regular target for incursions creating damage to pitches, fly tipping and creating general nuisance.

2. Action Taken

2.1 A bund will be instilled around the edge of the car park including a 4.8m vehicle gate barrier and lockable bollards.



3. Recommendation

Working Party is requested to **NOTE** the report.

BICESTER TOWN COUNCIL
COMMUNITY SPORTS WORKING GROUP

Thursday 26th September 2024
Whitelands Rules and Regulations

Chairman: Damien Maguire

Contact: 01869 252915 Damien.Maguire@Bicester.gov.uk

Office Manager: Paul Canning

Contact: 01869 252915 Paul.Canning@Bicester.gov.uk

1. Overview

1.1 Currently the Whitelands 3G pitch does not have any formal rules, regulations, terms or conditions set in place.

2. Proposal

2.1 Rules and regulations need to be displayed on the side of the 3g pitch along with terms and conditions when using the pitch booking APP.

State of Premises:

- No glass containers or bottles are allowed in or around the changing rooms/artificial grass pitches.
- Smoking is not permitted in any area in or around the changing rooms/artificial grass pitches.
- Chewing gum or food is not allowed in or around the changing rooms/artificial grass pitches.
- No bikes, scooters, roller blades or skateboards are permitted on the artificial grass surface.
- Animals are not permitted on the artificial grass surface.
- Clubs are not permitted to erect any signage on or around the pavilion/changing rooms/artificial grass pitches.
- Alcohol or drugs are not allowed in or around the changing rooms/artificial grass pitches.
- Football boots, studded, heeled, spiked shoes or outdoor shoes are all forbidden on the artificial playing surface. Moulded soled football trainers or multi-studded boots (max length 6mm) are permitted. No steel studs under any circumstances.
- Petrol, oil, or solvents must not be used on the surface.

- No climbing on the perimeter fence.
- The Council accepts no responsibility for items lost/stolen on the premises, or for any loss, damage, or injury occurring in or in the vicinity of the pavilion/changing rooms/ artificial grass pitch, or for any injuries to persons participating in any activity in or on its facilities.
- Any damage done to facilities, property, or equipment, must be made good by the individual, group, club, or organisation responsible for the damage.

Goalposts must be lifted or rolled, not dragged over the surface.

- Pavilion/changing rooms/ artificial grass pitch must be left clean and tidy for the next user, failure to do so may result in being prohibited from using the facility again.
- Ensure all doors/gates are closed securely when leaving the facility
- Where applicable, only park in designated parking spaces.
- Any faults with the artificial grass pitch need to be reported by users before play or immediately upon discovery of a fault.

Code of Conduct:

- No activity, which could be misconstrued or give offence to other patrons, or to surrounding neighbours, will be permitted.
- Only players and trainers/coaches are permitted inside the artificial grass pitch during a booking time.
- It is the person/clubs' responsibility to ensure that appropriate Child Protection measures are in place.
- No use will be permitted outside the operational hours of the facility.
- The Management decisions on admission, allocation, use, operation, or closure of the facilities is final.

The Management reserve the right to

- Introduce, amend, or delete such rules as may be required from time to time due to the needs of the service or due to changing circumstances
- Levy charges and fees as it considers appropriate for the use of facilities or services, and to alter such charges or fees at their sole discretion
- Refuse admission or the continued use of the facilities to any person/club/group who in their opinion are in breach of any management rule, or whose behaviour is such that it interferes with the safe, efficient operation of the facility
- Close the facilities for maintenance repair, holidays, or for any other reason. Where such closure occurs, no claim shall lie against Bicester Town Council management, staff, or personnel in respect of loss or inconvenience suffered. Bicester Town Council point out that all persons using the facilities do so at their own risk. Users are strongly advised to seek

medical advice before undertaking exercise. Users with any known medical condition should consult with their doctor before participating in any form of exercise. In the event of an emergency please call 999 and direct the required service to the following location:
Whitelands Farm, Bicester OX26 1AJ

2.Recommendation

Working Party is requested to **APPROVE** the Whitelands rules, regulations, terms and conditions.

BICESTER TOWN COUNCIL
COMMUNITY SPORTS WORKING GROUP
FORWARD PLAN

Thursday 26th Sept 2024
Date/ Item/ Comment

Additional Pitch Locations