

## **Bicester Town Council**



**BICESTER**  
TOWN COUNCIL

### **Environment Committee Meeting**

**Ref: ENV05/2122**

**Monday 31st January 2022**

**at 19:00hrs**

**The Chamber Room, The Garth, Launton Road,  
OX26 2PS**

#### **Members:**

Cllr Jason Slaymaker – **Chairman**, Cllr Zoe McLernon – **Vice-Chairman**  
Cllr Nicholas Mawer, Cllr Richard Mould, Cllr Lynn Pratt, Cllr Les Sibley, Cllr  
Dan Hallett, Cllr Harry Knight, Cllr Donna Ford and Cllr Sandy Dallimore

#### **Other Circulation, Substitute Members:**

Cllr James Metcalf, Cllr Dan Sames, Cllr Alex Thrupp, Cllr Nick Cotter

#### **Other Circulation:**

Cllr Calum Miller – OCC, Cllr Michael Waine – OCC,  
Cllr Tom Wallis – CDC, Cllr Lucinda Wing – CDC, Bicester Library,  
Bicester Advertiser, Bicester Review, Oxford Mail



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24 January 2022

### To all Members of the Environment Committee

You are hereby summoned to attend a meeting of the **Environment Committee** at **The Chamber Room, The Garth, Launton Road, OX26 2PS** on **Monday 31st January 2022** to commence at **19:00hrs** for the transaction of the following business.

**Phil Evans**  
**Chief Officer (Acting)**

## Agenda

All Council Meetings are open to the public and press, unless otherwise stated.

### 1. Apologies for Absence

To consider apologies and reasons for absence. Committee members who are unable to attend the meeting should notify Bicester Town Council ([enquiries@bicester.gov.uk](mailto:enquiries@bicester.gov.uk)) prior to the meeting, stating the reason for absence.

### 2. Declarations of Interest

Councillors are reminded to declare any interests on any item on this Agenda in accordance with Bicester Town Council's Code of Conduct.

### 3. Minutes of the Environment Committee

To confirm the **MINUTES** and **RESOLUTIONS** of the following Environment Committee meeting: **ENV04/2122**.

(Pages 4 -  
6)

### 4. Minutes of the Events Working Party

To confirm the **MINUTES** of the following Events Working Party meetings:

(Pages 7 -  
9)

1) To confirm the **MINUTES** of the following Events Working Party meetings: **BE04-2122 Wednesday 3<sup>rd</sup> November 2021**

2) To **APPROVE** the agreements of the Events Working Party 26<sup>th</sup> January - summary report to be circulated after the Working Party meeting on the 26<sup>th</sup> January.

- 5. Community Football Working Group Minutes** (Pages 10 - 12)

To note the **MINUTES** of the following Football Community Meeting:  
**Tuesday 23<sup>rd</sup> November 2021**
- 6. Public Session**

In accordance with Standing Orders 1 d-f, members of the public may make representations, ask questions, and give evidence in respect of any item of business included in the agenda.  
Time allocated shall not exceed 10 minutes. No member shall speak for more than 2 minutes.
- 7. Allotment Rent and Inspections** (Pages 13 - 14)

Members are asked to review the Allotments and Inspections Report and APPROVE sending final letters to tenants who still have outstanding 21/22 rent and who have failed three inspections in a row.
- 8. Funfair 2022** (Pages 15 - 16)

Members are asked to review the Funfair 2022 Report and APPROVE the requested locations and dates.
- 9. Garth Park Pathways** (Page 17)

Members are asked to review the Garth Pathways Report and APPROVE the use of Supplier A.
- 10. Play Area Tender Conclusions** (Page 18)

Members are asked to review the Play Area Tender Conclusions Report and SELECT the preference of Supplier A or Supplier C.
- 11. Play Area Review 2022** (Page 19)

Members are asked to review the Play Area Review 2022 Report and NOTE the information and respond as to the availability from the date range issued to Councillors in February.
- 12. Approved Projects** (Page 20)

Members are asked to review the Approved Projects Report and NOTE the schedule.
- 13. Wild Bicester** (Page 21)

Members to review the attached Wild Bicester Report.
- 14. Forward Plan** (Page 22)

The Committee is asked to review and comment on the Forward Plan.
- 15. Date of Next Meeting**  
**Monday 28<sup>th</sup> March 2022**

## Minutes of the Bicester Town Council Environment Committee Meeting

A meeting of the **Bicester Town Council Environment Committee** was held on **Monday 22<sup>nd</sup> November 2021** at **19.02hrs** at Council Chambers, Garth House, Launton Rd, OX26 6PS

**Present:**

Cllr Jason Slaymaker – *Chairman*  
Cllr Lynn Pratt  
Cllr Donna Ford  
Cllr Nick Mawer  
Cllr Dan Hallett  
Cllr Alex Thrupp – *Substitute for Cllr Zoe McLernon*

**In Attendance:**

Phil Evans – Chief Officer (Acting)  
Callum McMahon – Administration Officer  
Sophia Bradbury – Administration Officer  
Paul Mann – Oxfordshire County Council

**Others:**

Rosie Rowe – Cherwell District Council

**1. 348/2122 Apologies for Absence**

**RESOLVED** that apologies were received from Cllr Harry Knight, Cllr Sandy Dallimore, Cllr Zoe McLernon, Cllr Les Sibley and Cllr Richard Mould.

**2. 349/2122 Declarations of Interest**

**RESOLVED** that no declarations were received.

**3. 350/2122 Minutes of Environment Committee**

**RESOLVED** to confirm the minutes of the Environment Committee meeting **ENV03/2122** held on **Monday 27<sup>th</sup> September 2021**.

**4. 351/2122 Minutes of the Events Working Party**

**RESOLVED** to confirm the minutes of the Events Working Party meeting **BE01/2122** and **BE02-2122** held on **Tuesday 25<sup>th</sup> May 2021 – Wednesday 7<sup>th</sup> July 2021**.

**5. 352/2122 Community Football Working Group Minutes**

**RESOLVED** to note the minutes of the Football Community Meeting held on **Wednesday 22<sup>nd</sup> September 2021**. Councillors **REQUESTED** officers to bring an amended copy to the next Environment Committee after an incomplete sentence was found.

**6. 353/2122 Public Session**

**RESOLVED** that no representation was received.

**7. 354/2122 Emergency Plan Policy**

**RESOLVED** that committee **RECOMMENDED** the proposed *Community* Emergency Plan Policy goes to the Policy Committee.

Paul Mann gave a PowerPoint presentation for the committee.

*Rosie Rowe entered the meeting 19:25*

**8. 355/2122 Approved Projects**

**RESOLVED** that committee **NOTED** the work schedule. Committee thanked the team for all their work.

**9. 356/2122 Summer Bedding**

**RESOLVED** that committee **AGREED** to the scheme detailed in the report. Committee thanked Outdoor Supervisor and team.

**10. 357/2122 Purchase of New Electric Van**

**RESOLVED** that committee **AGREED** the report go to Finance Committee requesting an increase to the approved spend.

**11. 358/2122 Sunderland Repair**

**RESOLVED** that committee **APPROVED** the use of Company B and **RECOMMENDED** to go to Finance Committee.

**12. 359/2122 Christmas Lights Report**

**RESOLVED** that committee **APPROVED** to exceed the budget.

**13. 360/2122 Fees, Charges and Rents**

**RESOLVED** that committee **APPROVED** the 2022/23 fees and charges.

**14. 361/2122 Budget**

**RESOLVED** that committee **NOTED** the report and **AGREED** to the 2022/23 draft budget and **AGREED** to redress the £10,000 deficit.

Committee **REQUESTED** Officers check the accuracy for the income of Cemeteries on line 1020.

Committee **REQUESTED** Officers look into the Wild Bicester request of £6-10,000 and if it be split over two years or paid directly in full. **RECOMMENDED** the money be used from Garth House Redevelopment as £5,000 for 2 years.

Committee **RECOMMEND** the £10,000 deficit be moved from an ear marked reserve.

Committee thanked Finance Administrator and Chief Officer (Acting) for the hard work in preparing the budget.

**15. 362/2122 Allotment Rent and Inspections**

**RESOLVED** that committee **WITHDREW** this item pending more information to be taken to the next committee.

**16. 363/2122 Wild Bicester**

**RESOLVED** that committee **NOTED** the report and **CONSIDERED** the approval of a contribution for an extension of Wild Bicester subject to the outcome of Cherwell District Council's contribution and Bicester Town Council's budget process.

Rosie Rowe gave a verbal report to the committee.

**17. 364/2122 Forward Plan**

**RESOLVED** to **ADD** Play areas and Garth Pathways to ENV05-2122.

**18. 365/2122 Date of Next Meeting**

**Monday 31<sup>st</sup> January 2022 at 19:00hrs.**

**Close of Meeting: 21:50**

## Minutes of the Bicester Town Council Events Working Party Meeting

A meeting of the **Bicester Town Council Events Working Party** was held on Wednesday 3<sup>rd</sup> November 2021 at 19:05hrs at Garth House, Launton Road, Bicester OX26 6PS.

### Present:

Cllr Jason Slaymaker – Chairman  
Cllr Lynn Pratt  
Cllr Richard Mould  
Cllr Alex Thrupp  
Cllr Harry Knight

### In Attendance:

Callum McMahon – Administration Officer  
Sophia Bradbury – Bicester Town Council  
Janine Shuter – OYAP  
Christina Riley - Bicester Pride  
Simon Jenkins – Bicester Pride

### 1. Apologies for Absence

**RESOLVED** that no apologies were received.

### 2. Declarations of Interest

Cllr Lynn Pratt declared an interest in Hummingbird.  
Cllr Jason Slaymaker declared an interest in Christmas Lights Switch On.

### 3. Minutes

**RESOLVED** that committee **APPROVED** the **MINUTES** of meeting **BE03/2122 – Wednesday 8<sup>th</sup> September 2021.**

### 4. Markets Update

**RESOLVED** that committee **NOTED** the information presented.  
Cllr Mould noted the need to impress on CDC the need for tighter control of the bollards on Sheep Street.  
Cllr Mould gave an update on the welcome back fund efforts in the town centre such as vinyls and art gallery.

### 5. Entertainment Events 2021

- A) Progression report. **RESOLVED** that committee **NOTED** the information. Councillors also noted the success of events so far this year and how the efforts of Council staff contributed towards this.
- B) Christmas Lights. **RESOLVED** that committee **NOTED** the information. Councillors **RECOMMENDED** a slight change in Parade route for safety aspects – Parade to process around the top of Market Square.  
Cllr Slaymaker and Officers gave an update on two items that will exceed the budget.

1. Market Square Lease (£420) – Councillors noted the necessity of a lease and recommended to Environment Committee that the budget be exceeded to accommodate this.
  2. Staffing for Road Closures – Councillors noted the cost information from officers and recommended to Environment Committee that the budget be exceeded with officers to use their discretion to get the best value for money.
- C) Christmas Light Trail. **RESOLVED** that committee **NOTED** the information. The Working Group suggested an invitation to go out to all councillors on the potential for volunteering.
- D) Platinum Jubilee. **RESOLVED** that committee **NOTED** the information and awaits feedback from the community meeting.
- E) Budget. **RESOLVED** that committee **RECOMMEND** the proposals for approval by Environment Committee with exception of 3.e – remove any sponsorship from the income code for Christmas Lights as this is yet to be confirmed. The Working Group acknowledged this will leave a £10,000 gap in the budget to be discussed at Environment Committee.

## 6. Other Events

- A) OYAP. **RESOLVED** that committee **NOTED** the information.
- B) Bicester Festival. **RESOLVED** that committee **NOTED** the information. Janine will come back to Events Working Party with a substantive update after an awaited meeting with CDC.  
The Working Group, Christina Riley and Janine Shuter discussed the promotion of the 2021 Bicester Festival and how to plan for a wider spread going forward.
- C) Women's Tour. **RESOLVED** that committee **NOTED** the update given by Cllr Mould including that it was a successful event, looking forward to next year and working on comms with CDC.
- D) Hummingbird. **RESOLVED** that committee **NOTED** the information. The Working Group requested officers reply to the Hummingbird offering an open door for future cooperation.
- E) Bicester Pride. **RESOLVED** that committee **NOTED** the verbal update including that it was a successful event over multiple days with community engagement from Park Run, Tesco and the Fire Station.  
Councillors noted the suggested overview for a 2022 event and requested a report outlining proposals including how the council can support for consideration at the next Events Working Party on 19<sup>th</sup> January 2022. Councillors noted the need to review the councils own 2022 Events Programme before being able to consider the form of support that can be offered to community groups.

## 7. Forward Plan

**RESOLVED** to **ADD** Bicester Pride and Bicester Festival.

**8. Date of Next Meeting: Wednesday 19<sup>th</sup> January 2022 at 19:00hrs.**

**Close of Meeting: 21.45**

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## Minutes of the Community Football Working Group

A meeting of the **Bicester Town Council Community Football Working Group** was held on **Tuesday 23<sup>rd</sup> November 2021** at **19:00hrs** at **Bicester Town Council, The Garth, Launton Road, Bicester, Oxon OX26 6PS.**

### Present:

Cllr Jason Slaymaker – Chairman  
Cllr Lynn Pratt

### In Attendance:

Daniel Cooper – Outdoor Supervisor  
Jodi Clarke – Administrator  
Claire Finn – Launton Ladies FC  
Gareth Lucas-Howells – Launton FC  
Steve Crooks – Ashton Folly FC  
Marc Nelson – Highfield FC  
Ben Hillier – Bure Park FC  
Brian Leach – Ivy FC

### 1. Apologies for Absence

**RESOLVED** that apologies were received from Cllr Zoe McLernon, Cllr Richard Mould, Robert Buchan and Jim Flack.

### 2. Declarations of Interest

**RESOLVED** that no Declarations of Interest were received.

### 3. Minutes of Community Football Working Group

**RESOLVED** to confirm the **MINUTES** of the Community Football Working Group held on **Wednesday 22<sup>nd</sup> September 2021.**

### 4. Club Development Plans

Members of the Community Football Working Group were given the opportunity to discuss club development plans and also highlighted their needs and requirements. Cllr Slaymaker requested Football Club members to submit thorough future development plans up to 2035 prior to the next meeting to be held on Tuesday 18<sup>th</sup> January 2022.

Cllr Slaymaker gave suggestion to what the clubs could include/what to think about when creating their development plans;

- Could include volunteers in the plan.
- How could it be supported?
- Look at capacity building.
- What do you need to help?
- Possible funding.
- Have coaches train volunteers to help with matches.

Launton Ladies FC spoke about a survey for 16-21 year olds (Staying in the game) that the FA had put out for players to fill out. This survey is for the youth matches as there is a gap within this age bracket for football.

## 5. Pitch Use Update

Clarification of issues raised at the last meeting were discussed. In particular, the need for larger pitches; the response for booking pitches has improved with clearer instructions being given; looking for more sports provisions for future seasons accommodating future growth.

Cllr Slaymaker was asked if the land behind the sports centre could be used. Cllr Slaymaker responded that Bicester Town Council do not own the land. Another member asked about a leasing option to which Cllr Slaymaker stated that he could not answer that right now but is happy to take that away to action.

**ACTION** that Cllr Slaymaker is happy to look into this as a possible options for the future.

At this point the group had a discussion on possible sites around Bicester, everyone contributed to this discussion.

The group then had a discussion on what days and time they play their matches.

The Chairmen of the Community Football Working Group stated that they would look at options and look at the market for potential sites.

## 6. Sunderland Drive

A presentation of planned development work at Sunderland Drive was given.

Daniel Cooper stated that Sunderland Drive is in a terrible state, there is a lot of antisocial behaviour and graffiti. They clean the mess but it always comes back. Gave a solution to this by putting a welded mesh metal fence around the pavilion to stop the building being damaged, this is a no climb fence. They explained that they had used this type of fence elsewhere.

## 7. Pitch Booking Process

A presentation of the new booking process was given.

Daniel Cooper explained that Bicester Town Council had tried to work on improving the old system but it doesn't suit everyone. Daniel then went on to explain the pitches and booking system and how the booking process worked on Pitchbooking.com.

Daniel Cooper added that we can have the booking for 180 days in advance but this can be reduced to accommodate all.

A discussion was had about how booking for 180 days in advance does not work for everyone as some clubs get less fixtures at a time than others. The group then discussed what would work best for them.

Cllr Slaymaker let the clubs know that invoicing will be done at the end of the month in one.

Daniel Cooper explained it would be a first come first serve basis. Daniel also asked if the time slots were okay.

A discussion was had about the Adult pitch time slots didn't work, this was then amended.

A discussion was then had on what the teams will do if they cannot get a pitch. The outcome to this was that the teams needed to start working together.

Cllr Slaymaker also added to the outcome of the discussion that Bicester Town Council want to achieve working together and making it fair.

The teams wanted to know if the new system had a human element to it or whether it was all technology to which Daniel Cooper confirmed there is a human element behind it.

The teams went on to air their concerns about the new booking system and the rules that will be changing in May 2022.

Cllr Slaymaker stated that Bicester Town Council have a clear understanding of the issues and have had a discussion of how it affects all clubs, and this is why they have introduced the new system to free up pitches and allow others to play when it is free.

The group then had a discussion about prices, training and issues with the pitches used by the public.

Cllr Slaymaker stated he was taking everything that was being said on board and that he can make amendments on training costs and other fees.

Cllr Slaymaker went on to explain that the council had visited Sunderland Drive pavilion during or before Covid-19 and was shocked at the state it was in. They then presented a presentation to the Environment Committee to which councillors were not impressed. It has been agreed that the outer work will take place first then they will look at the internal work. Cllr Slaymaker stated that they are open to suggestions and if there are issues like this to not leave it until a meeting to mention them as we cannot action it sooner.

Cllr Slaymaker explained that they have been reminded by Cllr Pratt that the pitches are for Bicester clubs.

Gareth Lucas-Howells asked if there was any talk of a 3G/4G pitch at Graven hill.

Cllr Slaymaker was not sure of the current plan on that subject.

**ACTION** that Cllr Slaymaker would get an update from Cllr Sames for the next meeting.

## 8. Date of next meeting:

18<sup>th</sup> January 2022 – 7pm

**Close of meeting: 9.30pm**

# **BICESTER TOWN COUNCIL ENVIRONMENT COMMITTEE REPORT**

**Monday 31<sup>st</sup> January 2022**

## **Allotment Rent and Inspections**

**Chairman: Councillor Jason Slaymaker**

Telephone: Telephone: 07512 902386 [jason.slaymaker@bicester.gov.uk](mailto:jason.slaymaker@bicester.gov.uk)

**Phil Evans – Chief Officer (Acting)**

Contact: 01869 252915 [phil.evans@bicester.gov.uk](mailto:phil.evans@bicester.gov.uk)

**Ward Affected: All Wards**

### **1. Overview**

- 1.1 This report brings to committee attention information on outstanding rent and inspections for committee decision.

### **2. Rent**

- 2.1 As of 20/01/2022 there were 13 allotment tenants who still have not paid their 21/22 rent. This rent totals £307.25.
- 2.2 These tenants have received two letters reminding them of the rent due and normal process is now to send a final letter giving notice to quit the plot unless payment is received.

### **3. Inspections**

- 3.1 As of 20/01/2022 there were 12 allotment plots who have failed three inspections in a row. Tenants of these plots have been sent a letter after the first and second inspection failures. The letters included the nature of the failure and any notes the outdoor team made.
- 3.2 Normal process is now to send the third inspection failure letter, however as it is the third in a row this letter will also give notice to quit the plot.

### **4. Turnover**

- 4.1 Officers have been working hard throughout 2021 to bring down the excessive allotment waiting list (it was over 100, it is now around 30). This has been achieved through efficiencies in turnover process as well as managing better relationships with tenants.
- 4.2 As there are several plots where the rent is outstanding as well as having failed three inspections, it is reasonable to assume these plots are no longer wanted. It is hoped these final letters will release these plots back into circulation, increasing plot usage and bringing the waiting list down to a minimum.

## **5. Recommendation**

- 5.1 Committee is recommended to **APPROVE** sending final letters to tenants who still have outstanding 21/22 rent and who have failed three inspections in a row.

# **BICESTER TOWN COUNCIL ENVIRONMENT COMMITTEE REPORT**

**Monday 31<sup>st</sup> January 2022**

## **Funfair 2022**

**Chairman: Councillor Jason Slaymaker**

Telephone: Telephone: 07512 902386 [jason.slaymaker@bicester.gov.uk](mailto:jason.slaymaker@bicester.gov.uk)

**Phil Evans – Acting Chief Officer**

Contact: 01869 252915 [phil.evans@bicester.gov.uk](mailto:phil.evans@bicester.gov.uk)

**Ward Affected: All Wards**

### **1. Overview**

- 1.1 Bicester Town Council were responsible for the upkeep of 60 play areas in the town.
- 1.2 Councillors visited 23 sites in the summer of 2020, Which resulted in 8 sites to be discontinued as play areas and refurbished
- 1.3 The locations in 2021 were 1. Keta Field, 2 Keble Field and 3. Bicester Fields.
- 1.4 The latter (Bicester fields) was the first time this area had been included and was not received by residents well and as a result – it was moved to Keble field and the second visit to this location also drew in some negative feedback.
- 1.5 It is worth noting that there is also significant positive feedback for each event

### **2. Income**

- 2.1 Each booking the funfair makes brings a significant amount to the council charges per open space are in excess of £1500. This contributes to the targets set at council for income generation.
- 2.2 A reduction in these three bookings would impact the income expected within the yearly targets.

### **3. Proposals 2022**

Booking 1 : Keble road recreation ground-  
Arrive Tuesday 22<sup>nd</sup> March 2022  
Open Friday 25<sup>th</sup> – Monday 28<sup>th</sup> March  
Close 2 days  
Open Thursday 31<sup>st</sup> March – Sunday 3<sup>rd</sup> April  
Leave Monday 4<sup>th</sup> April 2022

Booking 2 : KEA club field-

Arrive Monday 23<sup>rd</sup> May 2022

Open Thursday 26<sup>th</sup>- Monday 30<sup>th</sup> May

Close 2 days

Open Thursday 2<sup>nd</sup>- Sunday 5<sup>th</sup> June

Leave Monday 6<sup>th</sup> June 2022

Booking3 : Bicester Fields site-

Arrive Monday 4<sup>th</sup> July 2022

Open Thursday 7<sup>th</sup>- Sunday 10<sup>th</sup> July

Close 3 days

Open Thursday 14<sup>th</sup> – Sunday 17<sup>th</sup> July

Leave Monday 18<sup>th</sup> July 2022

#### **4. Recommendation**

- 4.1 Committee is recommended to **APPROVE** the requests for locations and dates in this report.

# BICESTER TOWN COUNCIL ENVIRONMENT COMMITTEE REPORT

Monday 31<sup>st</sup> January 2022

## Garth Park Pathways

**Chairman: Councillor Jason Slaymaker**

Telephone: Telephone: 07512 902386 [jason.slaymaker@bicester.gov.uk](mailto:jason.slaymaker@bicester.gov.uk)

**Phil Evans – Acting Chief Officer**

Contact: 01869 252915 [phil.evans@bicester.gov.uk](mailto:phil.evans@bicester.gov.uk)

**Ward Affected: All Wards**

### 1. Overview

The Environment committee approved the re-laying to 4 sections of pathway in Garth Park under minute number 225/2021

Tasking officers to tender the project to the value £76,000



Sections 1 ,3 ,4 & 7

### 2. Results of Tender

Supplier A - £ 76,000

Supplier B - £ 90,962

Supplier C - £ 99,893

### 3. Recommendation

Committee is recommended to **APPROVE** the use of Supplier A for the works to be delivered by April 2022.

# BICESTER TOWN COUNCIL ENVIRONMENT COMMITTEE REPORT

Monday 31<sup>st</sup> January 2022

## Play Area Tenders

**Chairman: Councillor Jason Slaymaker**

Telephone: Telephone: 07512 902386 [jason.slaymaker@bicester.gov.uk](mailto:jason.slaymaker@bicester.gov.uk)

**Phil Evans – Acting Chief Officer**

Contact: 01869 252915 [phil.evans@bicester.gov.uk](mailto:phil.evans@bicester.gov.uk)

**Ward Affected: All Wards**

### 1. Overview

1.1 In 2020 Councillors approved officers to take 10 play areas out to tender.

- Keble Road (3) – Held back with lease renewal
- Bisley Close (4) – Tender underway – Held back with lease renewal
- Oxlip Leys (28)
- Gentian Close (33)
- Coltsfoot Leys (35)
- Dunlin Court (39)
- Woodpecker Close (41)
- Banbury Road (52) – Tender underway – Held back with lease renewal
- Market End Way (56)
- Meredith Close (58) – Held back with lease renewal

1.2 Meredith Close , Banbury Road and Bisley Close are still being tendered

1.3 There was a slight delay from Bicester Town Council in aligning its new tender contracts under a different user account.

1.4 Seven suppliers were approach, Four declined and the one only partially quoted.

### 2. Summary of Tender

|          | Oxlip         | Gentian         | Coltsfoot       | Dunlin          | Woodpecker      | M.E.Way         | Keble         |
|----------|---------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------|
| <b>A</b> | <b>£15000</b> | <b>£20000</b>   | <b>£17610</b>   | <b>£14000</b>   | <b>£1981</b>    | <b>£30216</b>   | <b>£50193</b> |
| <b>B</b> | <b>£15000</b> | <b>Declined</b> | <b>Declined</b> | <b>Declined</b> | <b>Declined</b> | <b>Declined</b> | <b>£50000</b> |
| <b>C</b> | <b>£15000</b> | <b>£20000</b>   | <b>£17000</b>   | <b>£14000</b>   | <b>£2000</b>    | <b>£31000</b>   | <b>£50000</b> |

Quote Summary – Please see the supporting boards for images of the proposed installations

### 3. Recommendation

3.1 Committee is recommended to **SELECT** the preference of either **Supplier A** or **Supplier C**

# **BICESTER TOWN COUNCIL ENVIRONMENT COMMITTEE REPORT**

**Monday 31<sup>st</sup> January 2022**

## **Play Area Review 2022**

**Chairman: Councillor Jason Slaymaker**

Telephone: Telephone: 07512 902386 [jason.slaymaker@bicester.gov.uk](mailto:jason.slaymaker@bicester.gov.uk)

**Phil Evans – Acting Chief Officer**

Contact: 01869 252915 [phil.evans@bicester.gov.uk](mailto:phil.evans@bicester.gov.uk)

**Ward Affected: All Wards**

### **1. Overview**

- 1.1 Every second-year councillors are asked to consider visiting play areas with Bicester town Council's ownership.
- 1.2 In 2020 Councillors visited 23 play areas in total.  
This resulted in a public consultation leading to 10 play areas being identified for refurbishment and 8 play areas being identified for conversion into the open space being of more value to its nearby residents.

### **2. Proposed sites for visit**

- 1 (8) Campion Place
- 2 (9) Poppylands
- 3 (10) Sorrel Mead
- 4 (15) Marigold Walk
- 5 (17) Orchid Close
- 6 (18A) Cranesbill Drive 2
- 7 (19) Bryony Road
- 8 (21) Fluellen Place
- 9 (22) Bartsia Road
- 10 (25) Reedmace Road
- 11 (34) Larkspur Square
- 12 (38) Corncrake Way
- 13 (40) Galingale Close
- 14 (42) Palm Court
- 15 (43) Mallards Way (Duck Pond)
- 16 (53) Bowmont Square
- 17 (54) Kings Meadow

### **3. Recommendation**

- 3.1 Committee is recommended to **NOTE** the need for the play area review and respond as to the availability from the date range issued to Councillors in February.

# BICESTER TOWN COUNCIL ENVIRONMENT COMMITTEE

Monday 31<sup>st</sup> January 2022

## Approved Project

**Chairman: Councillor Jason Slaymaker**

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## Ward Affected: All Wards

### 1. Background

- 1.1 The Environmental Committee Chair requested this report be submitted as a standing item going forward.
- 1.2 This report is to offer the committee sight on all approved projects where delivery is in progress to aid in any future requests or approval of work and the understanding of the impact to the manpower required.

### 2. Approved Projects

| Project Name                       | Expected Delivery         |
|------------------------------------|---------------------------|
| Bure Park Nature Reserve Knee Rail | Week 2 to Week 12         |
| Play Area conversion to gardens    | Week 12                   |
| Sunderland Security Fencing        | Week 8 to Week 12         |
| Bin Installation (90 Litter Bins)  | Week 5 to Week 9          |
| Dog bin install                    | Week 6                    |
| Bus Shelter Improvements           | Week 10                   |
| Jubilee Trees                      | TBC – Supplier Issues     |
| Garth Park Pathways                | 31/03/2022                |
| Play Area Refurbishments           | Pending Tender Conclusion |

### 3. Recommendations

The committee asked to **NOTE** the work schedule for approved projects.

Agenda: **ENV05/2122** Environment Committee.

Monday 31<sup>st</sup> January 2022

## **Wild Bicester Report**

### **Update from the Healthy Bicester environment projects promoting health and wellbeing**

#### **Wild Bicester update**

Extra money has been secured through the government's Contain Outbreak Management Fund (COMF), as well as a generous £10,000 contribution from Bicester Town Council, to fund Wild Bicester for a further two years (taking the programme to May 2024). Led by the experts from Berks, Bucks and Oxon Wildlife Trust (BBOWT), the project aims to protect and enhance the natural areas of the town by support existing green organisations and promoting opportunities for residents to get involved in wildlife activities. The extra funding will allow for a greater focus to be placed on how nature connectedness can improve mental wellbeing by bringing Wild Bicester into the green social prescribing network.

#### **Growing Spaces update**

A further successful COMF bid has provided funds to bring a new programme to Bicester, designed to encourage communities to grow their own food. The Growing Spaces project has been hugely successful in Kidlington, both as a source of food as well as a place to socialise, feel safe and understand more about nutrition, gardening and waste reduction. While the exact location for the growing spaces has yet to be finalised, two former play parks in Bure Park are being considered as well as pub beer gardens and corners of popular community parks.

Funds have also been included to enhance the social prescribing network by the Cherwell Collective - the organisation behind the Growing Spaces project. The group has an abundance of experience in working with vulnerable people, including those with mental health concerns, and will take a leading role in welcoming new people who self-refer into the social prescribing programme, signposting them to new opportunities in Bicester which will help them manage their conditions.

**BICESTER TOWN COUNCIL  
ENVIRONMENT COMMITTEE FORWARD PLAN**

**Monday 31<sup>st</sup> January 2022**

*Date/ Item/ Comment*

|            |                                              |                  |
|------------|----------------------------------------------|------------------|
| ENV06-2122 | Bure Park Tree Planting<br>Approved Projects | Report<br>Update |
| ENV01-2223 | Bylaws                                       | Report           |