

Minutes of the Bicester Town Council Policy Committee Meeting

A meeting of the **Bicester Town Council Policy Committee** was held on Monday 2nd August 2021, 7pm at **Bicester Town Council, The Garth, Launton Road, Bicester, Oxon OX26 2PS.**

Present:

Cllr Richard Mould – Chairman
Cllr Lynn Pratt – Vice-Chairman
Cllr Dan Hallett
Cllr Zoe McLernon
Cllr Les Sibley
Cllr Alex Thrupp

In Attendance:

Phil Evans – Service Manager
Julie Trinder – Administration Officer
Cllr Sandy Dallimore
Cllr Donna Ford

1. 151/2122 Apologies for Absence

RESOLVED apologies were received from
Cllr Jason Slaymaker and Samantha Shippen, Chief Officer.

2. 152/2122 Declarations of Interest

RESOLVED that no declarations of interest were received from Cllr Richard Mould regarding agenda item no 10 as a Trustee of Feoffee and Cllr Lynn Pratt as Chairman of Feoffee.

3. 153/2122 Minutes of Policy Committee

RESOLVED to confirm the minutes of the Policy Committee meeting **POL01/2122** held on **Tuesday 1st June 2021.**

4. 154/2122 Public Session

RESOLVED that no members of the public were present.

5. 155/2122 Major Town Initiatives

RESOLVED that Committee **NOTED** the minutes from:

Bicester Vision CIC Executive Board Meeting 10th June 2021.

6. 156/2122 Committee & Councillor Assessment

RESOLVED that the Committee **APPROVED:**

1. that Councillor Ford be appointed to the Environment Committee and the Planning Committee in place of Robert Nixon;
2. that Councillor Dallimore be appointed as a member of the Environment committee to bring this committee up to the agreed number of 10 councillors;

3. that Councillor Ford be appointed as a substitute member of Policy and Finance Committee's and a substitute member on the Events Working Party.

7. 157/2122 Cemetery Paperwork & Asset Safeguarding

RESOLVED that the Committee **APPROVED**:

1. the reorganisation of secure documents and purchase of a CHUBB safe as this offers the most adequate level of protection against these goods and recommend that the two safes on the first floor are removed and secure a new safe on the ground floor;
2. that the work be undertaken on one quote CHUBB are the manufacturers of our current safes and as such are better served in the removal of them.

8. 158/2122 Policy GP2 Health & Safety Policy 1302 review

RESOLVED that the Committee **APPROVED** that this Policy be passed through with no change and the review date reset.

9. 159/2122 Policy GP4 Risk Management Schedule 2020 Review

RESOLVED that the Committee **APPROVED** that this Policy be passed through with no change and the review date reset for review in 2024.

10. 160/2122 The Bicester Feoffee Charity

RESOLVED that the Committee **RATIFIED** the appointment of Nominative Trustee, Tony Kempton, to serve as Trustee for a further 4 years.

11. 161/2122 Burnehyll Community Woodland

RESOLVED that the Committee **NOTED** the minutes from a previous Burnehyll Community Woodland Working Group meeting which took place on 30th June 2021 and the copy of the Masterplan with the Phase 1 field 6 planting.

12. 162/2122 Forward Plan

RESOLVED that the Committee reviewed the forward plan.

13. 163/2122 Date of Next Meeting: 18th October 2021 – 7pm.

Close of meeting: 19.27hrs