

Minutes of the Bicester Town Council Finance Committee Meeting

A meeting of the **Bicester Town Council Finance Committee** was held on Monday 26th July 2021 at 19:00hrs at the John Paul II Centre, Causeway, Bicester OX26 6AW.

Present:

Cllr Alex Thrupp - Chairman
Cllr Dan Hallett
Cllr Nick Mawer
Cllr Richard Mould
Cllr Les Sibley
Cllr Zoe McLernon
Cllr Sandy Dallimore – substituted
Cllr Jason Slaymaker – Joined at 19:03

In Attendance:

Phil Evans – Service Manager
Callum McMahon – Administration Officer
Cllr Donna Ford

1. 126/2122 Apologies for Absence

RESOLVED that apologies be received from Cllr Lynn Pratt, Cllr Fraser Webster and Cllr Nick Cotter. Apologies were also recorded for Sam Shippen, Chief Officer.

2. 127/2122 Declarations of Interest

RESOLVED that no declarations were received.

Cllr Slaymaker joined the meeting at this point.

3. 128/2122 Minutes of Finance Committee

RESOLVED to confirm the minutes of the Finance Committee meeting **FIN01/2122** held on **Tuesday 8th June 2021**.

4. 129/2122 Public Session

RESOLVED that the Committee received no representations.

5. 130/2122 Finance Report

RESOLVED that Committee **APPROVED** the Income, Expenditure and Variances Report to **Month 3**.

6. 131/2122 Bank Balances

RESOLVED that Committee **APPROVED** the bank balances and nominated Cllr Richard Mould to sign the bank reconciliation.

7. 132/2122 Payments

RESOLVED that the Committee **APPROVED** the payment schedules since those reported to Finance Committee on 8th June 2021.

8. 133/2122 Disposal of Assets

RESOLVED that the Committee **APPROVED** the sale of all items, pending agreement by Environment Committee.

9. 134/2122 Fees, Charges and Rent

RESOLVED that the Committee **APPROVED** the use of 20/21 figures for 21/22 fees, charges and rents, pending agreement by Environment and Policy Committee

Committee noted that in similar future reports, approval should be first sought at topic relevant committees.

10. 135/2122 Forward Plan

RESOLVED to:

- **REMOVE** Financial Regulations
- **ADD** Budget including a three year forecast to the forward plan.

11. 136/2122 Date of Next Meeting: 5th October 2021 – 7pm

Close of Meeting: 19:32hrs