

Minutes of the Bicester Town Council Finance Committee Meeting

A meeting of the **Bicester Town Council Finance Committee** was held on Tuesday 6th October 2020 at 19:00hrs on Zoom.

Present:

Cllr Alex Thrupp - Chairman
Cllr Dan Hallett
Cllr Nick Mawer
Cllr Richard Mould
Cllr Lynn Pratt
Cllr Les Sibley
Cllr Frazer Webster

In Attendance:

Samantha Shippen – Chief Officer
Callum McMahon – Administration Officer

1. 142/2021 Apologies for Absence

RESOLVED that apologies be received from Cllr Nick Cotter and Cllr Zoe McLernon.

2. 143/2021 Declarations of Interest

RESOLVED that no declarations of interest were received.

3. 144/2021 Minutes of Finance Committee

RESOLVED to confirm the minutes of the Finance Committee meeting **FIN02/2021** held on **Monday 27th July 2020 to be signed at a later date.**

4. 145/2021 Public Session

No members of the public were present.

5. 146/2021 Finance Report

RESOLVED that Committee **APPROVED** the Income, Expenditure and Variances Report to **Month 5.**

6. 147/2021 Bank Balances

RESOLVED that Committee **APPROVED** the bank balances and nominated Cllr Richard Mould to sign the bank reconciliation.

7. 148/2021 Payments

RESOLVED that the Committee **APPROVED** the payment schedules since the Finance Committee on **27th July 2020.**

8. 149/2021 Reappointment of internal auditor

RESOLVED that Committee **APPROVED** the extension of the Internal Audit contract with Mulberry & Co for the 2020/21 and 2021/22 financial years.

9. 150/2021 Rents

RESOLVED that Committee **AGREED**:

1. To grant a 50% reduction in rent charges for 2020/21 to Bicester Green, Savoir Fare, Bicester Tennis Club and Bicester Bowls Club as direct tenants of the Council.
2. To continue to charge full rent to Oxfordshire County Council for Registrar services and Citizens Advice.
3. To issue a press release as an example set by the council of supporting local businesses for the benefit of residents.

10. 151/2021 Forward Plan

RESOLVED that Committee **NOTED** the Forward Plan.

11. 152/2021 Date of Next Meeting: 9th December 2020 – 7pm

Close of Meeting: 19:32hrs