

Minutes of a meeting of the Policy Committee held on **Monday 26th November** at 7.00pm in
The Garth, Garth Park, Launton Road, Bicester, OX26 6PS.

Present:

Cllr Richard Mould
 Cllr Lynn Pratt
 Cllr Sean Gaul
 Cllr David Magee
 Cllr Nick Mawer
 Cllr Jason Slaymaker
 Cllr Lawrie Stratford
 Cllr Rose Stratford
 Cllr Les Sibley

In Attendance:

Samantha Shippen – Chief Officer
 Julie Trinder – Administrator
 Cllr Przemek Rybka

Minutes Number	Agenda Item No	MINUTES
265/1819	1	APOLOGIES FOR ABSENCE RESOLVED apologies be received from Cllr Dan Sames. Cllr Nick Mawer and Cllr Przemek Rybka entered the meeting at 7.04pm.
266/1819	2	DECLARATIONS OF INTEREST RESOLVED that no declarations of interest were received.
267/1819	3	MINUTES RESOLVED that the Committee confirmed the minutes of the Policy Committee meeting: POL03/1819 – 24th September 2018.
268/1819	4	PUBLIC SESSION There were no members of the public in attendance.
269/1819	5	5.1 ASSETS TASK AND FINISH GROUP The Chairman gave a verbal update on the damp works and redecoration of the Lodge. The property will be fully managed by a Letting Agent with a monthly rental of £1250/£1300 and a 10% plus VAT Agents Fee. A decision to complete work on the outhouse will be made at a future meeting of the Policy Committee. 5.2 BURIAL GROUND The Chairman of Policy gave an additional verbal update on the Burial Ground, the pre-application documentation has been received and will be forwarded to CDC for comment.

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270/1819	6	RESOLVED that Committee AGREED these proposals. MAJOR TOWN INITIATIVES RESOLVED that Committee NOTE the minutes from the following meetings: Bicester Vision Partnership Meeting: Thursday 4 October 2018 Bicester Vision Full Partnership Meeting: Thursday 1 November 2018
271/1819	7	BREAST FEEDING RESOLVED that Committee AGREED in principle to examine the routes to making Bicester a Breastfeeding Friendly Town and request a further report to a future meeting of the Policy Committee to include any cost implications.
272/1819	8	POLICY REVIEW RESOLVED that Committee AGREED to the recommendations: 1. To obtain costs and bring back to future meeting of the Policy Committee before a specialist contractor be appointed to undertake a full review of the Council's GP2 Health and Safety Policy. 2. To approve the new GP9 – Hire of rooms at The Garth to be adopted for review in 2023. 3. To bring review the hire charges for the Garth for implementation on 1st April 2019 to the next meeting of the Policy Committee. 4. Snow clearance Policy for next review in 2021. Members requested options for grit bins to be taken to Environment Committee. 5. Hire of Marquee Policy from the policies list be removed. 6. Terms and Conditions of Hire be approved for use of the marquee by others. 7. A hire fee for use of the marquee by others be bought back to the next meeting of the Policy Committee.
273/1819	9	CHRISTMAS CLOSURE RESOLVED that Committee AGREED: 1. The Council closure from Friday 21st December 2018 to Wednesday 2nd January 2019 be facilitated with additional locally agreed holiday on Monday 24th December 2018. 2. For 2019 onwards, the setting of the additional locally agreed holiday date be delegated to the Chief Officer in consultation with the Chairman and Vice Chairman of the Policy Committee.
274/1819	10	DRAFT BUDGET 2019/20 RESOLVED that Committee AGREED the budget draft for 2019/20 for recommendation to Full Town Council and Finance Committee. The Chief Officer was requested to seek costs for an asset condition survey for buildings.
275/1819	11	OYAP SLA

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		It was proposed to move to confidential session which was defeated. <i>Cllr Lawrie Stratford and Cllr Rose Stratford left the meeting at 7.55pm.</i> RESOLVED that Committee AGREE the allocation of £1000 per month for up to a three-year period subject to the SLA conditions to OYAP for the provision of young people's creative activities in Bicester.
276/1819	12	WHITELANDS FARM SPORTS GROUND RESOLVED that Committee AGREED the change to figures were unacceptable. The Council agreed a figure and will not agree an increase other than CP1.
277/1819	13	MINUTES OF PERSONNEL SUB-COMMITTEE RESOLVED that Committee confirmed the minutes and recommendations of the Personnel Sub-Committee meeting: PSC01/1819 – Monday 22nd October 2018.
278/1819	14	FORWARD PLAN RESOLVED that: • Closure Policy for cemetery be reviewed in 2020 • London Road Level Crossing be reviewed in July 2019 • Retention of Assets Policy be reviewed in June 2019 • NW Bicester, future management of open space play areas on Kingsmere Phase 1 be reviewed in April 2019
279/1819	15	DATE OF NEXT MEETING Monday 28th January 2019, 7.00pm