

Minutes of a meeting of the Bicester Town Council Environment Committee held on **Monday 5<sup>th</sup> August 2019** at **The Garth, Launton Road, Bicester OX26 6PS**.

**Present:**

Cllr Jason Slaymaker - Chairman  
 Cllr Zoe McLernon  
 Cllr Richard Mould  
 Cllr Robert Nixon  
 Cllr Lynn Pratt  
 Cllr Dan Sames  
 Cllr Les Sibley  
 Cllr Fraser Webster

**In Attendance:**

Chris Johnson – Operations Manager  
 Julie Trinder – Administration Officer

| Minute No.      | Agenda No. |                                                                                                                                                                                                                                  |
|-----------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>145/1920</b> | <b>1</b>   | <p><b>APOLOGIES FOR ABSENCE</b></p> <p><b>RESOLVED</b> that apologies where received from Cllr Cotter, Cllr Knight and Cllr Mawe.</p> <p>Cllr Sames substituted for Cllr Mawer and Cllr Webster substituted for Cllr Knight.</p> |
| <b>146/1920</b> | <b>2</b>   | <p><b>DECLARATIONS OF INTEREST</b></p> <p>No declarations of interest were received.</p>                                                                                                                                         |
| <b>147/1920</b> | <b>3</b>   | <p><b>MINUTES OF THE ENVIRONMENT COMMITTEE</b></p> <p><b>RESOLVED</b> to confirm the minutes of the following Environment Committee meeting held on :</p> <p><b>ENV01/1920     4<sup>th</sup> June 2019</b></p>                  |
| <b>148/1920</b> | <b>4</b>   | <p><b>PUBLIC SESSION</b></p> <p>A member of public was in attendance and gave a brief overview of Bure Park Juniors Football club.</p>                                                                                           |
| <b>149/1920</b> | <b>5</b>   | <p><b>ALLOTMENT INSPECTION POLICY AMENDMENT</b></p> <p><b>RESOLVED</b> that Committee <b>AGREED</b> the amended inspection policy in respect of ward members being advised of date and implement immediately.</p>                |

| Minute No. | Agenda No. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 150/1920   | 6          | <p><b>BURE PARK FC - STORAGE CONTAINER</b></p> <p><b>RESOLVED</b> that Committee <b>SUPPORT</b>:</p> <ol style="list-style-type: none"> <li>1. Bure Park FC with their continual development and grant permission to install the container at Pingle Field. Subject to planning permission being obtained.</li> <li>2. BTC officers to guide and support the club through the appropriate planning process.</li> </ol>                                                                                                                                                                                                                                                     |
| 151/1920   | 7          | <p><b>GARTH PARK MEMORIAL BIN</b></p> <p><b>RESOLVED</b> that Committee <b>AGREED</b> to purchase a new memorial bin to match the recently installed bench located in Garth Park.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 152/1920   | 8          | <p><b>GARTH PARK FLORAL BEDDING AREAS</b></p> <p><b>RESOLVED</b> that Committee <b>AGREED</b>:</p> <ol style="list-style-type: none"> <li>1. To purchase the plants using quotation number 3 (£9059.62) due to cost and partner supplier recommendation.</li> <li>2. To recommend to the finance committee to approve the budget cost spend.</li> <li>3. To recognise the advice, support and work given from Graham Philpot with a gift. Recommend spending up to £50 to come out the Bloom budget.</li> <li>4. To pass on thanks to Continental Landscapes for their contribution they have given in preparation for the regional and national bloom judging.</li> </ol> |
| 153/1920   | 9          | <p><b>GROUND MAINTENANCE UPDATE</b></p> <p><b>RESOLVED</b> that the Committee <b>NOTED</b>:</p> <ol style="list-style-type: none"> <li>1. Overall the contractors are performing to an acceptable standard.</li> <li>2. Operations Manager chasing a programme/schedule of winter works to address areas such as woodlands and pathway.</li> <li>3. Members were asked to continue to support Officers and advise on areas which appear to be out of contract specification.</li> <li>4. That the wild flower area at Bure Park schedule be amended/reviewed for future years.</li> </ol>                                                                                  |
| 154/1920   | 10         | <p><b>RESOLVED</b> to confirm the minutes of the following Events Working party held on:</p> <p><b>BE01/1920 16<sup>th</sup> May 2019</b><br/> <b>BE02/1920 23<sup>rd</sup> July 2019</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 155/1920   | 11         | <p><b>SKATE PARK OFFICIAL OPENING</b></p> <p><b>RESOLVED</b> that Committee <b>AGREED</b>:</p> <ol style="list-style-type: none"> <li>1. That an official opening of the skate park be organised.</li> <li>2. A task and finish working party is established.</li> <li>3. A budget be allocated to facilitate the event from the earmarked reserve.</li> <li>4. That Officers be delegated the authority to organise the event in consultation with the task and finish working party.</li> </ol>                                                                                                                                                                          |

| Minute No. | Agenda No. |                                                                                                                                                                                                                                                                                                                                      |
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| 156/1920   | 12         | <p>5. Elected members for the Task and Finish working party are: Cllr McLernon, Cllr Mould, Cllr Nixon, Cllr Sibley and Cllr Slaymaker.</p> <p><b>FORWARD PLAN</b></p> <p><b>RESOLVED to:</b></p> <ul style="list-style-type: none"> <li>• <b>ADD</b> time scale and funding from next year's budget to Wheelchair Swing.</li> </ul> |
| 157/1920   | 13         | <p><b>DATE OF NEXT MEETING: Monday 30<sup>th</sup> September 2019 - 7pm</b></p> <p><b>CLOSE OF MEETING: 8.05pm</b></p>                                                                                                                                                                                                               |