

BICESTER TOWN COUNCIL



MEETING OF ENVIRONMENT COMMITTEE

Ref: ENV01/1920

TUESDAY 4th June 2019

at

7.00pm

**THE GARTH
LAUNTON ROAD
BICESTER
OX26 6PS**

Circulation:

Town Mayor: Councillor Jason Slaymaker

Committee Members

**Cllr Jason Slaymaker – Chairman
Cllr Zoe McLernon – Vice Chairman
Cllr Nick Cotter
Cllr Harry Knight
Cllr Nick Mawer
Cllr Richard Mould
Cllr Robert Nixon
Cllr Lynn Pratt
Cllr Les Sibley
Cllr Alex Thrupp**

Substitute Members

**Cllr Sean Gaul
Cllr Dan Hallett
Cllr James Metcalf
Cllr Dan Sames
Cllr Fraser Webster**

Other Circulation

**Cllr Lawrie Stratford – OCC
Cllr Michael Waine – OCC
Cllr Tom Wallis – CDC
Cllr Lucinda Wing – CDC
Bicester Library
Bicester Advertiser
Bicester Review
Oxford Mail**



Council Offices,
The Garth,
Launton Road,
Bicester
Oxon, OX26 6PS

Telephone: 01869 252915

Fax: 01869 324554

Email:

enquiries@bicester.gov.uk

Wednesday 29th May 2019

Sir/Madam

To all Members of the Environment Committee

You are hereby summoned to attend a meeting of the Environment Committee to be held on **Tuesday 4th June 2019 at The Garth, Launton Road, Bicester OX26 6PS** to commence at **7.00pm** for the transaction of the following business.

Samantha Shippen
Chief Officer

Members of the public and press are welcome to attend in accordance with the Public Bodies (Admission to meetings) Act 1960.

Copy Attached	Agenda item No	AGENDA
✓	1	APOLOGIES FOR ABSENCE
	2	DECLARATIONS OF INTEREST Councillors are reminded to declare any interests on any item on this agenda in accordance with Bicester Town Council's Code of Conduct.
	3	MINUTES OF ENVIRONMENT COMMITTEE To confirm the minutes and RESOLUTIONS of the following Environment Committee meeting: ENV06/1819 25th March 2019
	4	PUBLIC SESSION In accordance with Standing Orders 1 d-f, members of the public may make representations, ask questions and give evidence in respect of any item of business included in the agenda. Time allocated shall not exceed 10 minutes. No member of the public shall speak for more than 2 minutes.

Copy Attached	Agenda item No	AGENDA
✓	5	REFURBISHMENT - SHELTERS Committee is asked to consider the attached report.
✓	6	GARTH PARK IMPROVEMENT PROGRAMME Committee is asked to consider the attached report.
✓	7	PLAY AREA IMPROVEMENT PROGRAMME Committee is asked to consider the attached report.
✓	8	FORWARD PLAN Committee is asked to review and comment on the forward plan.
	9	DATE OF NEXT MEETING: Monday 29th July CLOSE OF MEETING

ENVIRONMENT COMMITTEE MEETING

TUESDAY 4TH JUNE 2019

REFURBISHMENT –SHELTERS

Committee Chairman: Cllr Jason Slaymaker

Contact Officer: Chris Johnson – Operations Manager
01869 252915 chris.johnson@bicester.gov.uk

Ward Affected: Town

1. BACKGROUND INFORMATION:

- 1.1. Following the refurbishment of the skate park, the old shelter has been removed and replaced by a new unit.
- 1.2. This unit was earmarked as a replacement unit for the shelter at Kings Meadow open space which requires a replacement.
- 1.3. To refurbish the unit removed from the skate park will require the following:
 - Extensive labour preparation
 - Metalwork repairs (riveting)
 - 2 primer coats
 - 3 coats of durable top coat paint
 - Transport to site
 - Installation on location
 - ROSPA sign off certificate/check
- 1.4. Refurbishment will only carry a short period of time until wear and tear will start to show again. A spray/paint job will only last around 2-3 years dependant on weather conditions.
- 1.5. A new unit will be factory sprayed onto bare fresh metal giving a durable finish for longer timescales. The paintwork will also be more robust compared to a refurbished unit.
- 1.6. To scrap the old units will recover around £250.00 approx.

2. FINANCIAL INFORMATION:

- 2.1. Refurbishment cost including all the above requirements £2500 approx.
- 2.2. Installation of a new unit from £5000 - £8000 depending on style and size requirements.

3. SUPPORTING DOCUMENTATION:

Old Garth Park Unit:



Kings Meadow Unit:



4. RECOMMENDATIONS:

- 4.1. To purchase a new unit to replace the existing unit located at Kings Meadow open space.
- 4.2. To scrap the old unit from the Garth Park Skate park.

ENVIRONMENT COMMITTEE MEETING

TUESDAY 4TH JUNE 2019

GARTH PARK – IMPROVEMENT PROGRAMME

Committee Chairman: Cllr Mr. J Slaymaker

Contact Officer: Chris Johnson – Operations Manager
01869 252915 chris.johnson@bicester.gov.uk

Ward Affected: Town

1. BACKGROUND INFORMATION:

1.1. Garth Park is the Town's main park and attracts high volumes of visitors on a daily basis throughout the year. The park has seasonal opening hours to accommodate the light and weather conditions.

1.2. Many improvements have been introduced over a period of time to enhance the standards for visitors attending. These include the following:

- New bedding schemes
- Improved lawn treatments
- New play equipment
- Basic water play feature
- Pond repairs
- Mowing regimes
- New skate park
- Improved CCTV and alarms

1.3. In order to continue with the high standards set it is essential that continual improvement and investment is considered. Areas for future improvements could include:

- Replacement/repared tarmac paths
- Stone wall repairs/rebuild
- Play area extension
- Sustainable planting (coloured themes)
- Additional seasonal planting
- Park staffing (caretaker / additional park staff)
- Fit for purpose maintenance buildings (compound redevelopment)
- Bike racks /cycle facilities
- Additional toilets
- Bandstand refurbishment
- New benches
- Additional picnic benches
- Gates and railings refurbs
- New signage
- Buildings redevelopment
- Safe storage for machinery

- 1.4. Many improvements will be significantly high in terms of financial spend. However by producing a long term plan it will allow the Council to budget effectively for the future and highlight areas requiring emergency investment.
- 1.5. Improvements and new schemes may open up opportunities for accreditations such as 'Green Flag Awards'.

2. RECOMMENDATION:

- 3.1 To instruct the Senior Officers to start investigating a long term improvement programme/plan for Garth Park.
- 3.2 To add Garth Park improvement programme to the forward plan for continual review as information becomes available.

ENVIRONMENT COMMITTEE MEETING

TUESDAY 4TH JUNE 2019

PLAY AREA IMPROVEMENT PROGRAMME

Committee Chairman: Cllr Mr. J Slaymaker

Contact Officer: Chris Johnson – Operations Manager
01869 252915 chris.johnson@bicester.gov.uk

Ward Affected: All

1. BACKGROUND:

1.1. Following a site visit on Thursday 29th June 2017, a clear picture of what provision is offered in each ward across the Town and what needs to be achieved over a period to address some of the issues the play areas currently experiencing.

1.2. Summary of the completed play area refurbishments:

3 areas requiring urgent refurbishment (paint and equipment)

- Launton Meadows – Completed
- Villiers Road – Completed
- Kestrel Way – Completed
- Garth Park – Completed
- Sunderland Drive – Awaiting sign off and railings refurbishment

5 areas requiring urgent refurbishment (paint only)

- Bryony Road – Completed
- George Street – Completed
- Meredith Close – Completed
- Kings Meadow – Completed
- Merganser Drive – Completed

1.3. The following play areas are listed for review as part of the 2-3 year section of the improvement programme:

- Keble Road
- Purslane Drive
- Oxlip Leys
- Cranesbills Drive
- Lilly Close
- Saffron Close
- Market End Way
- Chaffinch Road
- Woodpecker Close
- Dunlin Court

1.4. A number of play areas high been identified for a change of use which includes Banbury Road.

- 1.5. A reinstatement scheme would include removal of all play equipment, metal fencing and signage. The area will then have soft planting close to the road, grassed areas, rubbish bins and seating provision.
- 1.6. Those play areas which have the possibility for a change of use will have their own individual reinstatement costs due to the level of works required on an individual basis.

2. FINANCIAL INFORMATION:

- 2.1. Cost to return Banbury Road play area to a green open space with general amenities such as bench and bins £2480.00 (Estimated).
- 2.2. Banbury Road annual cost saving £1644.76 (Estimated and excluding repairs and replacements).
- 2.3. Annual ongoing cost to maintain grassed areas £239.00

3. SUPPORTING DOCUMENTATION:

Banbury Road Play Area



4. RECOMMENDATIONS:

- 4.1. To change the use of the Banbury Road play area to an open space area.
- 4.2. A consultation programme conducted by Ward Members with the residents surrounding the Banbury Road play area regarding the change of use prior to any works taking place.
- 4.3. Green open space area to be added to the current landscaping contract once established and completed.

FORWARD PLAN: 2019/2020

POLICY COMMITTEE		
MEETING DATE	ITEM	COMMENT
	Closure policy for cemetery	Pending
July	London road Level Crossing	Watching brief
	Retention of Assets Policy	Pending
	NW Bicester	
	Future management of open space play areas on SW Bicester Phase 1 & Flanders Way	
	New burial ground and memorial policy	
FINANCE COMMITTEE		
MEETING DATE	ITEM	COMMENT
	Business continuity plan	

ENVIRONMENT COMMITTEE		
MEETING DATE	ITEM	COMMENT
2019	Wheelchair Swing	
On Agenda	Refurbishment of Shelter	
PLANNING COMMITTEE		
MEETING DATE	ITEM	COMMENT
Oct 2019	East West Rail	Invite East West Rail to Planning Meeting when the consultation process starts
June 2019	Implications of A2 Dominion withdrawal	CDC/Jenny Barker to attend
	London Road Level Crossing	Ongoing – Live issue
2019	Oxfordshire Spatial Plan Consultation	
Oct 2019	Oxford/Cambridge Arc Development	