

BICESTER TOWN COUNCIL



MEETING OF BICESTER TOWN COUNCIL

Ref: BTC06/1819

MONDAY 21st January 2019

at

**THE GARTH,
LAUNTON ROAD,
BICESTER
OX26 6PS**

Circulation:

Town Mayor: Councillor Sean Gaul

Committee Members

Cllr David Anderson
Cllr Nick Cotter
Cllr Sean Gaul
Cllr Dave Magee
Cllr Melanie Magee
Cllr Nick Mawer
Cllr Richard Mould
Cllr Debbie Pickford
Cllr Lynn Pratt
Cllr Przemek Rybka
Cllr Dan Sames
Cllr Les Sibley
Cllr Jason Slaymaker
Cllr Lawrie Stratford
Cllr Rose Stratford

Substitute Committee Members

Cllr Tom Wallis - CDC
Cllr Michael Waine – OCC
Cllr Lucinda Wing - CDC
Cllr John Broad - CDC

Bicester Advertiser
Bicester Review
Oxford Mail
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BTC05/1819

Council Offices,
The Garth,
Launton Road,
Bicester
Oxon, OX26 6PS

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Monday 14th January 2019

Sir/Madam

All members of Bicester Town Council are summoned to attend a meeting of the Council on **Monday 21st January 2019 at The Garth, Launton Road, Bicester OX26 6PS** to commence at **7.00 pm** for the transaction of the following business.

Samantha Shippen
Chief Officer

Members of the public and press are welcome to attend in accordance with the Public Bodies (Admission to meetings) Act 1960

Copy Attached	Agenda item No	AGENDA
	1	APOLOGIES FOR ABSENCE
	2	DECLARATIONS OF INTEREST Councillors are reminded to declare any interests on any item on this agenda in accordance with Bicester Town Council's Code of Conduct.
	3	PUBLIC SESSION In accordance with Standing Orders 1 d-f, members of the public may make representations, ask questions and give evidence in respect of any item of business included in the agenda. Time allocated shall not exceed 10 minutes. No member of the public shall speak for more than 2 minutes.
✓	4	MINUTES OF THE BICESTER TOWN COUNCIL MEETING To confirm the minutes and RESOLUTIONS of the following Town Council meetings: BTC05/1819 - 12th November 2018

Copy Attached	Agenda item No	AGENDA
✓	5	MINUTES OF THE ENVIRONMENT COMMITTEE MEETING To confirm the RESOLUTIONS contained in the minutes of the following Environment Committee meeting: ENV03/1819 4 December 2018
✓	6	MINUTES OF THE FINANCE COMMITTEE MEETING To confirm the RESOLUTIONS contained in the minutes of the following Finance Committee meeting: FIN04/1819 10 December 2018 MINUTES OF THE PLANNING COMMITTEE MEETING To confirm the minutes of the following Planning Committee meetings: PL07/1819 19 November 2018 PL08/1819 19 December 2018
✓	7	MINUTES OF THE POLICY COMMITTEE MEETING To confirm the RESOLUTIONS contained in the minutes of the following Policy Committee meeting: POL04/1819 26 November 2018
✓	8	QUESTIONS ON WORKING PARTIES & OTHER GROUPS Members are asked to raise any questions they may have regarding the minutes of Working Parties and Other Groups contained in the Minute Book.
✓	9	REPORT FROM OXFORDSHIRE COUNTY/ CHERWELL DISTRICT COUNCILLORS A report may be delivered to Bicester Town Council from Oxfordshire County and Cherwell District Councillors.
✓	10	REPORT OF THE TOWN MAYOR Council is asked to note the report of the Town Mayor.
✓	11	FREEDOM OF ENTRY/LIBERTY Council is asked to consider the attached report.

Copy Attached	Agenda item No	AGENDA
✓	12	BUDGET AND PRECEPT 2019/20 Council is asked to note the attached report.
	13	DATE OF NEXT MEETING: 18th March 2019 at 7.00pm.

Mayors Report – 9th November 2019 – 11th January 2019

The Mayor and his Consort have attended the following functions in a Mayoral Capacity:

9 th November	Chair of South Oxfordshire District Council Race Night
10 th November	Didcot Town Council Murder Mystery Ball
11 th November	Remembrance Day Service, St Lawrences Church, Caversfield
11 th November	Remembrance Day Service and Parade, Bicester Town Council
1 st December	Christmas Lights Switch On
14 th December	The Mayor of Witney's Carol Service
18 th December	Bicester Village Christmas Drinks
24 th December	Bicester Community Hospital – Christmas Visit
25 th December	South Central Ambulance Service – Christmas Visit
8 th January	Bicester Concert Band – Practice Night
10 th January	DEMS Training Visit

The Mayor has attended the following functions on his own:

13 th November	Forget Me Not Limited
13 th November	Sanctuary Housing Volunteer Awards
12 th November	Girl Guides UK Parliament Week
7 th December	St Edburg's Christmas Tree Festival Opening
7 th December	Tesco & Home Instead Launch, Santa to a Senior
13 th December	Dick Whittington, Oxford Playhouse
16 th December	Lord Mayor of Oxford's Carol Service
18 th December	Fire Station Training Night – Christmas Visit
24 th December	Thames Valley Police – Christmas Visit

The Deputy Mayor has attended the following functions:

10 th November	Witney Town Council Armistice Centenary Dinner
23 rd November	Oxfordshire County Council Charity Civic Dinner
11 th December	Scouts Carol Service, St Edburg's Church
10 th January	DEMS Training Visit

BICESTER TOWN COUNCIL

Monday 21st January 2019

Freedom of Entry/Liberty

Chairman: Councillor Sean Gaul
sean.gaiul@bicester.gov.uk

Contact Officer: Samantha Shippen – Chief Officer
☎ 01869 252915 samantha.shippen@bicester.gov.uk

Ward Affected: All

1. Background

- 1.1 The Town Council agreed in principle on 12th November 2018 (minute 239/1819) to offer the Freedom/Liberty of the Town on Sunday 7th July 2019 to DEMS (Defence Explosive Ordnance Disposal (EOD), Munitions and Search) Training Regiment. Full details and wording of scroll to be agreed at future Full Town Council meeting.
- 1.2 Until 2010, town councils did not have the power to award Freedom of Entry which was changed following amendments to the Local Government Act 1972 introduced through the Local Democracy, Economic Development and Construction Act 2009.
- 1.4 Previously this Council has bestowed the honour of Liberty upon 23 Pioneer Regiment (which is now disbanded) and the 2507 (Bicester) Air Training Corps. The honour of Liberty has no basis in statute.
- 1.5 In 2018, the Council awarded Freedom of Entry to 1 Regiment RLC in accordance with the statutory provision.
- 1.6 The Council needs to decide whether Freedom of Entry or Liberty is to be offered to DEMS.
- 1.7 A vote on “Freedom” requires 2/3 majority of votes rather than the usual simple majority of those present and voting. A vote on Liberty has no requirement other than simple majority.
- 1.8 It is usual to acknowledge honours with a church service, although weapons will need to be kept outside of the church, and a parade. It is also usual to mark the occasion with an illustrated scroll and sometimes a gift to the Regiment. Council is requested to consider an appropriate item.
- 1.9 If approved, the suggested wording of a scroll should be agreed and the details of any gift.

2. Recommendation

The Council is recommended to

- 1. Approve the Freedom of Entry be bestowed upon DEMS Training Regiment on 7th July 2019;**
- 2. Agree any details of a commemorative scroll and appropriate gift to be exchanged.**

BICESTER TOWN COUNCIL

Monday 21st January 2019

Budget and Precept 2019/20

Chairman: Councillor Sean Gaul
Sean.gaul@bicester.gov.uk

Contact Officer: Samantha Shippen – Chief Officer
☎ 01869 252915 samantha.shippen@bicester.gov.uk

Ward Affected: All

1. Introduction /Background

- 1.1 The level of Band D equivalent during the current financial year (2018/19) is £124.75, with a tax base of 11,253.2. The tax base for 2019/20 has been advised by Cherwell District Council at an increase of 322.7 to 11,575.9. Although approved by CDC Executive on 7 January 2019, this figure could still be adjusted by the S151 Officer until 31 January 2019, although unlikely.
- 1.2 The budget attached indicates the actual figures for 2014/15, 2015/16, 2016/17 and 2017/18; the current year budget, 2018/19 actuals to 30/9/18 (6 months), expected outturn for 2018/19 and a draft budget figure for 2019/20.
- 1.3 Initial drafts have been presented to the Policy, Environment and Finance Committees, following which the Chief Officer has made suggested adjustments. The budget comes with a recommendation for approval from the Finance Committee held on 10 December 2018 (minute 303/1819) following a line by line review.
- 1.4 The budget has been prepared on the base principle of a below 2% increase in Band D, the increase is currently at 1.98%. It is known that there will not be a government imposed cap for 2019/20, although advice from government is to keep increases to a minimum.
- 1.5 All budget lines have been reviewed with the historical data taken into account in addition to known additional requirements.

2. Attached papers

- 2.1 The attached papers show the detailed budget for all cost centres, a summary of net expenditure by budget heading, a preliminary precept calculation and a summary of expenditure, income and net expenditure by cost centre.
- 2.2 The overall requirement for funding on this draft budget is £1,472,686. Band D raised by 1.98% to £127.22 and multiplied by the anticipated tax base of 11,575.9. Only half of the current year LCTS grant from Cherwell District Council has been taken into account which in previous years has amounted to £61,716. If the LCTS Grant is received at the current level a contribution to general reserve of £30,858 will result.

3. Recommendation:

The Council is **RECOMMENDED** to **APPROVE**:

1. The budget for 2019/20 with a gross expenditure of £1,687,157, income of £214,471 and a resulting net expenditure of £1,472,686;
2. The total precept for 2019/20 at £1,472,686;
3. The Band D be increased by 1.98% to £127.22, an increase of £2.47 per year per Band D property.

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POLICY & FINANCE

Bicester Town Council

DRAFT Income & Expenditure by Budget Heading 2019/20

	Actual 2014/15	Actual 2015/16	Actual 2016/17	Actual 2017/18	Original Budget 2018/19	Reallocated Budget 2018/19	Actual to 30/09/2018	Expected Outturn 18/19	Budget 2019/20	difference to 18/19 budget
4021 Office Telephone & Fax	180	0	0	0	0	0	0	0	0	
4028 Meetings/Hospitality	-182	140	68	137	400	400	78	200	200	
4150 Mayor's Expenses	1,500	1,500	1,500	1,500	1,750	1,750	1,750	1,750	1,750	
4159 Election Expenses	0	0	5,918	3,876	8,000	8,000	0	2,640	7,616	
4160 Civic Expenses	6,865	3,584	8,954	8,458	14,000	14,000	10,569	14,000	14,000	
4209 Members Allowances	12,796	12,769	12,769	12,600	13,500	13,500	11,760	11,760	13,000	
Civic & Democratic :- Expenditure	21,159	17,993	29,209	26,571	37,650	37,650	24,157	30,350	36,566	
1010 Inc-Garth Rooms Lettings	435	0	60	0	0	0	0	0	0	
Civic & Democratic :- Income	435	0	60	0	0	0	0	0	0	
Net Expenditure over Income	20,724	17,993	29,149	26,571	37,650	37,650	24,157	30,350	36,566	-1,084

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105 Central Services										
4000 Salaries	106,373	109,609	110,732	123,010	125,500	130,900	70,160	133,500	136,500	
4001 Er's NI	7,370	7,079	7,548	10,975	11,350	11,350	5,572	11,350	12,950	
4003 Er's Pension	32,624	29,175	26,753	38,111	39,300	39,300	18,638	39,300	41,500	
4009 Staff Travel	263	498	307	520	750	750	4	750	750	
4012 Health & Safety	1,135	1,077	392	81	3,500	3,500	1427	2,000	3,000	
4020 Mobile Phones	1,339	1,434	1,226	996	1,050	1,050	437	900	1,000	
4021 Office Phones	2,062	2,834	2,348	2,554	2,700	2,700	1,128	2,500	2,550	
4022 Post	3,521	2,556	2,588	2,588	2,600	2,600	1,117	2,600	2,600	
4023 Stationery	1,522	969	882	935	1,500	1,500	695	1,500	1,500	
4024 Subscriptions	4,567	4,399	3,950	4,607	4,750	4,750	3,907	4,500	4,750	
4025 Insurance	18,100	18,940	16,952	17,415	18,000	18,000	18,562	18,562	19,120	
4026 Printing	571	172	866	529	500	500	95	500	500	
4027 Ref Books/Publications	26	0	195	0	100	100	0	130	100	
4030 Advertising & Promotions	1,120	939	841	319	1,000	1,000	20	400	500	
4032 Recruitment Advertising	0	0	4,470	0	1,000	1,000	565	1,100	1,000	
4033 Office Expenses	1,297	1,518	1,150	876	1,300	1,300	601	1,300	1,300	
4034 Computer Support	5,295	5,765	6,851	8,131	9,000	9,000	8,995	15,000	11,000	
4035 Maintenance - Office Equipment	17	44	159	298	250	250	18	200	250	
4040 Website	3,707	3,722	2,746	425	5000	5,000	175	5000	1,000	
4041 Lease of Photocopier	0	0	2,746	3,554	4,000	4,000	1,604	3,800	4,000	
4055 Press & PR	0	0	0	0	0	0	225	2,500	2,750	
4056 Legal & Professional Fees	2,081	1,746	950	3,569	10,000	10,000	1,350	10,000	10,000	
4057 Audit Fees	3,630	3,670	4,070	2,901	5,000	5,000	444	3,700	4,000	
4058 Accountancy	7,317	6,354	5,363	6,154	6,500	6,500	3,209	6,500	6,500	
4070 Training & Conferences	1,319	1,925	555	2,477	8,000	8,000	1055	5,000	7,500	
4075 Upgrade Computer Software	4,305	3,969	0	0	0	0	0	0	0	
4097 HR	1,798	0	840	397	1,500	1,500	796	1,500	1,500	
4169 Newsletter	9,326	14,466	14,000	14,000	14,000	14,000	7,000	14,000	14,000	
Central Services :- Expenditure	220,685	222,860	217,087	245,422	278,150	283,550	147,799	288,092	292,120	
1014 Inc-Miscellaneous	0	-11	0	0	0	0	0	0	0	
Central Services :- Income	0	-11	0	0	0	0	0	0	0	
Net Expenditure over Income	220,685	222,871	217,087		278,150	283,550	147,799	288,092	292,120	8,570

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Bicester Town Council

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106 Garth House										
4004 Cleaning Contract	2,699	3,137	3,448	3,437	3,600	3,600	1,505	3,600	3,600	
4011 Rates	8,676	8,874	8,946	7,153	24,000	24,000	4,956	8,500	24,000	
4012 Water Charges						500	0	500	500	
4013 Gas						4,000	-460	4,000	4,000	
4014 Electric	4,648	2,339	6,377	3,117	6,500	2,000	855	1,800	1,800	
4017 Cleaning Materials	381	142	105	21	100	100	1	100	100	
4036 Grounds & Buildings Maintenance	1,904	3,986	2,120	2,235	10,000	10,000	593	3,000	3,000	
4038 Furniture & Furnishings	898	30	0	0	0	0	0	0	0	
4096 Refurb works	184,259	17,348	0	0	0	0	0	0	0	
4102 R&M Outreach Building	26	1,393	177	19	0	0	0	0	0	
4103 Maintenance CAB Building	5,248	365	1,373	303	1,000	1,000	310	0	0	
4130 Building Security	740	1,824	1,610	535	1,500	1,500	597	1,500	1,500	
4203 Window Cleaning	574	664	498	664	600	600	166	600	600	
Garth House :- Expenditure	210,053	40,102	24,654	17,484	47,300	47,300	8,523	23,600	39,100	
1001 Inc-OCC Rent	10,000	10,000	10,000	5,000	0	0	0	0	0	
1002 Inc-CAB Rent	3,400	4,250	4,250	4,250	4,250	4,250	4,250	4,250	4,250	
1007 Inc-Registrars	2,500	2,500	2,500	16,817	2,500	2,500	4,185	4,185	6,200	
1010 Inc-Garth Rooms Lettings	4,825	8,539	7,825	6,765	6,500	6,500	3,024	6,500	6,500	
1019 Inc-Grants received	174,826	17,348	514	0	0	0	0	0	0	
Garth House :- Income	195,551	42,637	25,089	32,832	13,250	13,250	11,459	14,935	16,950	
Net Expenditure over Income	14,502	-2,535	-435	-15,348	34,050	34,050	-2,936	8,665	22,150	-11,900

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107 Garth Lodge

4011 Rates
4012 Water Charges
4013 Gas
4014 Electricity
4052 Garth Lodge Costs

Garth Lodge :- Expenditure

1006 Inc-Garth Lodge

Garth Lodge :- Income

Net Expenditure over Income

108 Corporate Finance

4059 Bank Charges
4306 loan repayments
4900 Lloyds 2 Year deposit

Corporate Finance :- Expenditure

1014 Inc-Miscellaneous
1019 Grants Received
1076 Inc-Precept
1077 Inc-Precept support Grant
1078 Maturity of 2 Year Investment
1096 Inc-Bank Interest
1225 Inc - New Homes Bonus

Corporate Finance :- Income

Net Expenditure over Income

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109 Community Support

4060 CAB	8,250	8,250	8,250	8,250	8,250	8,250	0	8,250	8,250	
4061 Grants To Voluntary Org.	16,670	17,400	16,339	16,209	22,500	22,500	18,273	18,500	18,500	
4062 Shopmobility/Dial A Ride	0	9,500	0	0	0	0	0	4,750	4,750	
4063 Community Arts Project Scheme	5,000	5,000	0	0	0	0	0	0	0	
OYAP							0	4000	12000	
4065 TYP Crime Partnership	3,600	3,600	3,600	3,600	3,600	3,600	0	3,600	3,600	
4066 SEE Bags	0	0	0	0	0	0	-218	0	0	
4131 Bicester Vision Manager	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
4133 Partnerships		0	0	366	10,000	10,000	3307	6000	6000	
4170 CCTV	5150	5,150	5,150	5,150	5,150	5,150	0	5,150	5,150	
In Bloom Support								7,000	7,000	
Community Support :- Expenditure	43,670	53,900	38,339	38,575	54,500	54,500	26,362	55,250	70,250	
Net Expenditure over Income	43,670	53,900	38,339	38,575	54,500	54,500	26,362	55,250	70,250	15,750

110 Projects

4100 Purchase New Machinery	17,100	3,495	0	0	5,000	5,000	200	5,000	25,000	
4300 New Computer Equipment	7,815	3,809	0	0	2,500	2,500	0	2,500	7,000	
4301 Garth House Redevelopment	0	0	0	0	30,000	30,000	750	30,000	40,000	
4305 New cemetery	0	6,130	0	0	50,000	50,000	1725	50,000	50,000	
4312 Asset maintenance	0	0	0	0	15,000	15,000	0	15,000	60,000	
4313 Playarea/openspace investment	0	0	7,998	0	50,000	50,000	0	50,000	50,000	
Town centre									25,000	
Projects :- Expenditure	24,915	13,434	7,998	0	152,500	152,500	2,675	152,500	257,000	
Net Expenditure over Income	24,915	13,434	7,998	0	152,500	152,500	2,675	152,500	257,000	104,500

TOTAL POLICY & FINANCE

EXPENDITURE	549,831	902,466	347,219	357,418	601,600	607,000	227,805	579,802	710,886	
INCOME	288,028	134,375	111,265	632,102	94,966	94,966	77,890	91,654	67,808	
NET EXPENDITURE POLICY & FINANCE	261,803	768,091	235,954	-520,106	506,634	512,034	149,915	488,148	643,078	131,044

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Bicester Town Council

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ENVIRONMENT

Bicester Town Council

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300 Environmental Services										
4000 Salaries	150,481	173,515	174,396	177,807	220,500	220,500	110,101	212,350	215,400	
4001 Ers National Insurance	8,577	9,923	13,633	14,360	19,000	19,000	7,902	16,000	16,700	
4003 Ers Pension	17,265	22,484	23,224	35,183	48,000	48,000	19,585	37,500	41,000	
4016 Uniforms	507	451	535	905	1,400	1,400	153	1,000	1,200	
4020 Mobile Phones	1,046	742	641	2,395	2,400	2,400	1,330	2,850	2,900	
4042 Maintenance Machinery	2,305	3,395	5,339	2,189	7,000	7,000	4646	7,000	7,000	
4044 Petrol, Oil & Gas	4,520	4,592	4,521	4,718	5,000	5,000	2,419	5,000	5,000	
4068 Contract hire vehicle	7,768	4,451	5,381	4,948	5,000	5,000	2,750	5,000	5,000	
4178 Vehicle maintenance	1,491	3,031	4,979	2,005	3,000	3,000	980	3,000	3,000	
Environmental Services :- Expenditure	193,960	222,584	232,649	244,510	311,300	311,300	149,866	289,700	297,200	
1014 Inc - Miscellaneous					0	0	105	105	0	
1211 Inc - Sale of Assets	0	0	0	1,017	0	0	0	0	0	
Environmental Services :- Income	0	0	0	1,017	0	0	105	105	0	
Net Expenditure over Income	193,960	222,584	232,649	243,493	311,300	311,300	149,761	289,595	297,200	-14,100

Bicester Town Council

DRAFT Income & Expenditure by Budget Heading 2019/20

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DRAFT Income & Expenditure by Budget Heading 2019/20



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308 Sports village										
4069 S W Sports Village operator conts	0	0	0	28833	54,800	54,800	20642	54,800	55,400	
SW Sports Village Sinking fund				0	10,000	10,000	0	10,000	10,000	
4190 Parks & Gardens Contract	0	0	0	0	70,000	70,000	0	17,500	70,000	
Sports village :- Expenditure	0	0	0	28833	134800	134800	20642	82,300	135,400	
1201 Contribution from Commuted Sum	0	0	0	0	59,500	59,500	0	14,875	40,000	
Contribution from earmarked Reserve	0	0	0	0	10,000	10,000	0	2,500	10,000	
Sports village :- Income	0	0	0	0	69500	69500	0	17375	50000	
Net Expenditure over Income	0	0	0	28833	65300	65300	20642	64925	85400	20,100

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Bicester Town Council

DRAFT Income & Expenditure by Budget Heading 2019/20

Actual 2014/15 Actual 2015/16 Actual 2016/17 Actual 2017/18 Original Budget 2018/19 Reallocated Budget 2018/19 Actual to 30/09/2018 Expected Outturn 18/19 Budget 2019/20 difference to 18/19 budget

401 Garth Park

4011 Rates				0		3700	2553	3650	3750	
4012 Water Charges			0	0		500	59	200	250	
4014 Electric			6,750	5,966		3,300	1,230	2,250	3,500	
4036 Grounds & Buildings Maintenance	3,236	2,489	3,173	2,244	7,500	5,000	466	5,000	5,000	
4039 Waste Removal	11,595	4,502	9,555	5,170	8,500	8,500	3,193	7,500	7,500	
4046 Horticultural Supplies	6,444	7,476	1,226	291	4,000	4,000	1115	4,000	4,000	
4050 Maintenance Bowls Club	483	1,226	547	953	2,000	2,000	164	500	500	
4128 Garth Park cafe	149	0	0	2,600	0	0	0	0	0	
4129 Garth Park toilets	0	0	0	10,000	10,000	10,000	5,000	10,000	10,000	
4130 Building Security	0	0	0	72	0	0	0	0	0	
4132 Maintenance Tennis Club	646	303	353	303	500	500	0	0	0	
4176 Maintenance Skateboard Park	0	144	0	0	3,000	3,000	0	0	3,000	
4177 Maintenance Bandstand and Well	0	0	0	4,242	1,000	1,000	60	1,000	1,000	
Garth Park :- Expenditure	22,553	16,687	32,891	31,285	41,500	41,500	13,840	34,100	38,500	
1003 Inc-Garth Stables	5,900	5,886	5,900	5,900	5,900	5,900	5,900	5,900	6,600	
1004 Inc-Garth Garage & Yard	8,793	7,228	4,709	0	4320	4,320	0	8,640	4,320	
1005 Inc-Garth Depot Upper Rooms	3,500	3,500	3,500	3,500	3500	3,500	1750	1,750	0	
1008 Inc-Bowls Club	1,300	1,350	1,350	1,450	1,350	1,350	1400	1,400	1,435	
1009 Inc-Tennis Club	1,050	1,150	1,150	1,250	1,250	1,250	1,200	1,200	1,250	
1014 Inc - Miscellaneous	484	0	0	0	0	0	833	900	0	
1015 Inc-Garth Park cafe	0	0	10,855	18,609	18,608	18,608	12,406	18,608	18,608	
1019 Inc-Grants received	0	69,822	30,000	11,381	0	0	0	0	0	
1047 Inc-Skateboard park			580	0	0	0	0	0	0	
Garth Park :- Income	21,027	88,936	58,044	42,090	34,928	34,928	23,489	38,398	32,213	
Net Expenditure over Income	1,526	-72,249	-25,153	-10,805	6,572	6,572	-9,649	-4,298	6,287	-285

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402 Play Areas

Bicester Town Council

DRAFT Income & Expenditure by Budget Heading 2019/20

	Actual 2014/15	Actual 2015/16	Actual 2016/17	Actual 2017/18	Original Budget 2018/19	Reallocated Budget 2018/19	Actual to 30/09/2018	Expected Outturn 18/19	Budget 2019/20	difference to 18/19 budget
4123 Maintenance Play areas	4,324	70079	5,076	504	10,000	10,000	3769	10,000	10,000	
4180 ROSPA Inspection	3,427	3,427	3,488	3,488	4,000	4,000	4,265	4,265	4,000	
4500 Grant Funded Expenditure			5,047	0	0	0	0	0		
Play Areas :- Expenditure	7,751	73,506	13,611	3,992	14,000	14,000	8,034	14,265	14,000	
1014 Inc - Miscellaneous	0	7,500	0	0	0	0	0	0	0	
1019 Inc-Grants received	0	0	12,000	8,479	0	0	0	0	0	
1201 Contribution from Commuted Sum	5,003	0	0	0	0	0	0	0	0	
Play Areas :- Income	5,003	7,500	12,000	8,479	0	0	0	0	0	
Net Expenditure over Income	2,748	66,006	1,611	-4,487	14,000	14,000	8,034	14,265	14,000	0
403 Grounds Maintenance										
4191 Floral Provision	2,300	0						0	0	
4193 Kerb, channel & Weed Control	12,350	0						0	0	
4199 Grounds Maintenance Contingency	498	0						0	0	
4207 CDC Admin support	38,481	0						0	0	
Grounds Maintenance :- Expenditure	53,629	0	0	0	0	0	0	0	0	
1014 Inc - Miscellaneous	209	0						0	0	
Grounds Maintenance:- Income	209	0	0	0	0	0	0	0	0	
Net Expenditure over Income	53,420	0	0	0	0	0	0	0	0	0

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404 Allotments

4012 Water Charges
4054 Allotments costs
4155 Rent Allotment Land

Allotments :- Expenditure

1011 Inc-Allotment Rents
1044 Inc-Claypits allotments

Allotments :- Income

Net Expenditure over Income

Bicester Town Council

DRAFT Income & Expenditure by Budget Heading 2019/20

	Actual 2014/15	Actual 2015/16	Actual 2016/17	Actual 2017/18	Original Budget 2018/19	Reallocated Budget 2018/19	Actual to 30/09/2018	Expected Outturn 18/19	Budget 2019/20	difference to 18/19 budget
	568	1,740	279	327	0	500	33	70	150	
	972	922	852	831	2,000	1,500	0	500	1,500	
					850	850	831	850	850	
	1,540	2,662	1,131	1,158	2,850	2,850	864	1,420	2,500	
	6,518	4,517	2,481	4,845	7,000	7,000	6,905	7,000	7,000	
	1,378	2,241	2,186	2,365	0	0	0	0	7,000	
	7,896	6,758	4,667	7,210	7,000	7,000	6,905	7,000	7,000	
	-6,356	-4,096	-3,536	-6,052	-4,150	-4,150	-6,041	-5,580	-4,500	-350

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Bicester Town Council

DRAFT Income & Expenditure by Budget Heading 2019/20

	Actual 2014/15	Actual 2015/16	Actual 2016/17	Actual 2017/18	Original Budget 2018/19	Reallocated Budget 2018/19	Actual to 30/09/2018	Expected Outturn 18/19	Budget 2019/20	difference to 18/19 budget
501 Town Council Events										
4000 Salaries	0	0	0	350	0	0	210	210		
4036 Grounds & buildings maintenance					0	0	40	0	0	
4022 Post			0	57	0	0	0	0	0	
4030 Advertising/Promotion	850	905	1,416	607	0	0	0	0	0	
4039 Rubbish Removal	19	8	156	0	0	0	0	0	0	
4046 Horticultural Supplies			28	0	0	0	0	0	0	
4051 Car Show			571	152	500	500	273	273	500	
4071 Robbie tribute/EVENT 1	5,034	3,972	5,014	5,430	7,000	7,000	0	0	8,000	
4088 Motown/Rewind 80s EVENT 3	2,782	3,538	5,683	5,379	7,000	7,000	5,170	5,170	8,000	
4092 Teddy Bears Picnic/Activity Day	821	1,144	967	3534	4,000	4,000	5,101	5,101	4,000	
4093 Paypal Fees			0	153	0	0	113	113	0	
4094 School Proms			6,450	0	0	0	0	0	0	
4115 Special Events	0	22,985	4,659	3,691	10,000	10,000	3,314	3,497	0	
4120 Carnival	6,098	6,338	8,355	5,475	8,000	8,000	9,747	9,747	9,500	
4134 The Ramps/EVENT 2			0	4,546	5,000	5,000	3,542	4,292	6,000	
4157 Christmas Lights switch on	2,524	2,953	2,332	4,159	4,000	4,000	26	9,800	9,500	
Town Council Events :- Expenditure	18,128	41,843	35,631	33,533	45,500	45,500	27,536	38,203	45,500	
1018 Inc-Carnival	4,357	8,484	5,246	4,140	5,000	5,000	7,609	7,609	3,000	
1030 Robbie tribute EVENT 1	3,887	8,306	7,366	2,896	6,750	6,750	0	0	5,000	
1031 Inc-School Proms			7,375	0	0	0	0	0	0	
1032 Motown/Rewind 80s EVENT 3	6,019	5,192	8,426	9,903	6,750	6,750	7,882	7,882	6,500	
1034 Inc-Activity Day/Teddy Bear's	300	330	0	3,780	0	0	4,300	4,300	0	
1035 Inc - Special Events	0	24,528	9,781	0	10,000	10,000	1352.3	1,023	0	
1045 Inc Christmas Lights	320	1,800	610	2,297	2,500	2,500	0	8,300	4,000	
1048 Inc-Fees			0	162	0	0	0	0	0	
1049 Inc - The Ramps EVENT2			0	5,083	5,000	5,000	3,703	3,703	6,000	
Town Council Events :- Income	14,883	48,640	38,804	28,261	36,000	36,000	24,846	32,817	24,500	
Net Expenditure over Income	3,245	-6,797	-3,173	5,272	9,500	9,500	2,690	5,385	21,000	11,500

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601 Cemetery

	Actual 2014/15	Actual 2015/16	Actual 2016/17	Actual 2017/18	Original Budget 2018/19	Reallocated Budget 2018/19	Actual to 30/09/2018	Expected Outturn 18/19	Budget 2019/20	difference to 18/19 budget
4011 Rates				0	0	800	603	861	890	
4012 Water Charges				0	0	300	148	360	400	
4014 Electric	774	1,129	1,083	1,520	1,200	100	60	250	250	
4036 Grounds & Buildings Maintenance			0	83	500	500	0	400		
4039 Waste Removal	1,355	1,839	1,458	1,835	1,800	1,800	867	1,800	1,800	
4042 R&M Machinery	0	24		0	0	0	0	0	0	
4105 War Memorial	611	0	0	0	0	0	0	0	0	
4186 Cemetery Improvements	19	0		0	0	0	0	0	0	
Cemetery :- Expenditure	2,759	2,992	2,541	3,438	3,500	3,500	1,678	3,671	3,340	
1020 Inc-Cemetery	23,824	23,030	21,723	27,720	20,000	20,000	14,532	25,000	20,000	
Cemetery :- Income	23,824	23,030	21,723	27,720	20,000	20,000	14,532	25,000	20,000	
Net Expenditure over Income	-21,065	-20,038	-19,182	-24,282	-16,500	-16,500	-12,854	-21,329	-16,660	-160

801 Street Scene

4029 Street Furniture			0	404	2000	2,000	123	1000	2000	
4083 Pedestrianisation Scheme	13,000	13,000	13,000	0	13,000	13,000	0	13,000	13,000	
4112 Repairs & Maint.-Clocks	404	440	790	450	500	500	0	500	500	
4151 Litter Bins/Dog Bin Provision		754	2,992	1,393	5,000	5,000	824	3,000	4,000	
4200 Christmas Lights maint/storage	7,051	7,875	11,483	12,439	15,000	15,000	0	13,250	15,000	
4216 Litter/dog bin emptying	10,788	12,012	12,132	12,132	12,500	12,500	8,088	12,132	12,400	
Highways Miscellaneous :- Expenditure	31,243	34,081	40,397	26,818	48,000	48,000	9,035	42,882	46,900	
Net Expenditure over Income	31,243	34,081	40,397	26,818	48,000	48,000	9,035	42,882	46,900	-1,100

TOTAL ENVIRONMENT

EXPENDITURE
INCOME

592,713	731,173	719,311	685,611	1,073,614	1,073,614	322,188	870,322	976,271	
92,465	188,037	151,930	130,921	180,828	180,828	74,101	134,095	146,663	
NET EXPENDITURE ENVIRONMENT	500,248	543,136	567,381	554,690	892,786	892,786	248,087	829,608	

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Bicester Town Council

DRAFT Income & Expenditure by Budget Heading 2019/20

	Actual 2014/15	Actual 2015/16	Actual 2016/17	Actual 2017/18	Original Budget 2018/19	Reallocated Budget 2018/19	Actual to 30/09/2018	Expected Outturn 18/19	Budget 2019/20	difference to 18/19 budget
TOTAL COUNCIL										
EXPENDITURE										
INCOME	1,142,544	1,633,639	1,066,530	1,043,029	1,675,214	1,680,614	549,993	1,450,124	1,687,157	
	380,493	322,412	263,195	763,023	275,794	275,794	151,991	225,749	214,471	
NET EXPENDITURE COUNCIL	<u>762,051</u>	<u>1,311,227</u>	<u>803,335</u>	<u>280,006</u>	<u>1,399,420</u>	<u>1,404,820</u>	<u>398,002</u>	<u>1,224,374</u>	<u>1,472,686</u>	
Inc-Precept	1,042,656	1,106,845	1,262,320	1,339,590	1,399,420	1,399,420		1,399,420	1,472,686	73,266
Contribution to/from reserves	280,605	-204,382	458,985	1,059,584	0	-5,400		175,046	0	

Bicester Town Council

Net Expenditure by Budget Heading 2014-19

	Actual 2014/15	Actual 2015/16	Actual 2016/17	Actual 2017/18	Original Budget 2018/19	Reallocated Budget 2018/19	Actual to 30/09/2018	Expected Outturn 18/19	Budget 2019/20	NOTES
Policy & Finance										
102 Civic & Democratic	20,724	17,993	29,149	26,571	37,650	37,650	24,157	30,350	36,566	
105 Central Services	220,685	222,871	217,087	0	278,150	283,550	147,799	288,092	292,120	
106 Garth House	14,502	-2,535	-435	-15,348	34,050	34,050	-2,936	8,665	22,150	
107 Garth Lodge	1,770	-3,595	-8,205	-2,367	-7,000	-7,000	4,353	-1,140	-10,000	
108 Corporate Finance	-64,463	466,023	-47,979	-567,537	-43,216	-43,216	-52,495	-45,569	-25,008	Excl Precept
109 Community Support	43,670	53,900	38,339	38,575	54,500	54,500	26,362	55,250	70,250	
110 Projects	24,915	13,434	7,998	0	152,500	152,500	2,675	152,500	257,000	
TOTAL Policy & Finance	261,803	768,091	235,954	-520,106	506,634	512,034	149,915	488,148	643,078	
Environment										
300 Environmental Services	193,960	222,584	232,649	243,493	311,300	311,300	149,761	289,595	297,200	
301 Open Spaces	244,537	322,106	339,509	297,130	447,514	447,514	84,599	345,121	369,571	
305 Pingle Field	1,249	-472	838	-2,983	2,150	2,150	281	810	1,410	
306 Sunderland Drive	1,738	873	-20	3,104	6,000	6,000	-1,636	620	5,900	
307 Bicester Fields	-5,997	1,138	3,441	-1,351	3,100	3,100	3,225	3,830	3,100	
308 Sports village	0	0	0	28833	65300	65300	20642	64925	85400	
401 Garth Park	1,526	-72,249	-25,153	-10,805	6,572	6,572	-9,649	-4,298	6,287	
402 Play Areas	2,748	66,006	1,611	-4,487	14,000	14,000	8,034	14,265	14,000	
403 Grounds Maintenance	53,420	0	0	0	0	0	0	0	0	
404 Allotments	-6,356	-4,096	-3,536	-6,052	-4,150	-4,150	-6,041	-5,580	-4,500	
501 Town Council Events	3,245	-6,797	-3,173	5,272	9,500	9,500	2,690	5,385	21,000	
601 Cemetery	-21,065	-20,038	-19,182	-24,282	-16,500	-16,500	-12,854	-21,329	-16,660	
801 Highways Miscellaneous	31,243	34,081	40,397	26,818	48,000	48,000	9,035	42,882	46,900	
TOTAL Environment	500,248	543,136	567,381	554,690	892,786	892,786	248,087	736,226	829,608	
TOTAL	762,051	1,311,227	803,335	34,584	1,399,420	1,404,820	398,002	1,224,374	1,472,686	
Other										
Environmental					506,634				643,078	
Recreation & tourism					338,650				322,940	
					554,136				506,668	

Precept calculation

	2018/19	2019/20
Budget Requirement	1,399,420	1,472,686
Band D equivalent	11,217.7	11,575.9
Band D cost	124.75	127.22
		2.47
		1.98 Percentage increase

Summary Expenditure/Income/Net Expenditure

	<u>2018/19 Reallocated Budget</u>			<u>2019/20 Proposed Budget</u>		
	<u>Gross Exp</u>	<u>Income</u>	<u>Net Ep</u>	<u>Gross Exp</u>	<u>Income</u>	<u>Net Ep</u>
<u>POLICY & FINANCE</u>						
102 Civic & Democratic	37,650	0	37,650	36,566	0	36,566
105 Central Services to the Public	283,550	0	283,550	292,120	0	292,120
106 Garth House	47,300	13,250	34,050	39,100	16,950	22,150
107 Garth Lodge	3,000	10,000	-7,000	2,000	12,000	-10,000
108 Corporate Finance	28,500	71,716	-43,216	13,850	38,858	-25,008 excl PRECEPT
109 Community Support	54,500	0	54,500	70,250	0	70,250
110 Projects	152,500	0	152,500	257,000	0	257,000
TOTAL POLICY & FINANCE	607,000	94,966	512,034	710,886	67,808	643,078
<u>ENVIRONMENT</u>						
300 Environmental Services	311,300	0	311,300	297,200	0	297,200
301 Open Spaces	451,414	3,900	447,514	373,021	3,450	369,571
305 Pingle Field	7,650	5,500	2,150	6,910	5,500	1,410
306 Sunderland Drive	8,000	2,000	6,000	7,900	2,000	5,900
307 Bicester Fields	5,100	2,000	3,100	5,100	2,000	3,100
308 Sports village	134,800	69,500	65,300	135,400	50,000	85,400
401 Garth Park	41,500	34,928	6,572	38,500	32,213	6,287
402 Play Areas	14,000	0	14,000	14,000	0	14,000
404 Allotments	2,850	7,000	-4,150	2,500	7,000	-4,500
501 Town Council Events	45,500	36,000	9,500	45,500	24,500	21,000
601 Cemetery	3,500	20,000	-16,500	3,340	20,000	-16,660
801 Street Scene	48,000	0	48,000	46,900	0	46,900
TOTAL ENVIRONMENT	1,073,614	180,828	892,786	976,271	146,663	829,608
<u>TOTAL COUNCIL</u>	<u>1,680,614</u>	<u>275,794</u>	<u>1,404,820</u>	<u>1,687,157</u>	<u>214,471</u>	<u>1,472,686</u>
<u>Precept</u>			1,399,420			1,472,686