

Minutes of a meeting of the Bicester Town Council Finance Committee held on **Tuesday 17th December 2019** at **The Garth, Launton Road, Bicester OX26 6PS** at **7.35pm** for the transaction of the following business.

Present:

Cllr Sean Gaul – Chairman
 Cllr Dan Hallett
 Cllr Nick Mawer
 Cllr Zoe McLernon
 Cllr Richard Mould
 Cllr Robert Nixon
 Cllr Lynn Pratt
 Cllr Les Sibley
 Cllr Jason Slaymaker

In attendance:

Samantha Shippen – Chief Officer
 Julie Trinder – Administrator

Minute No.	Agenda No.	MINUTE
321/1920	1	<p>APOLOGIES FOR ABSENCE</p> <p>RESOLVED that apologies were received from Cllr Alex Thrupp and Cllr Fraser Webster.</p> <p>Cllr Robert Nixon substituted for Cllr Frazer Webster and Cllr Jason Slaymaker substituted for Cllr Alex Thrupp.</p>
322/1920	2	<p>DECLARATIONS OF INTEREST</p> <p>RESOLVED that declarations of interest were received from Cllr Lynn Pratt regarding Item 9 as the Lead Member for Economy, Regeneration and Property for Cherwell District Council.</p>
323/1920	3	<p>MINUTES</p> <p>RESOLVED to confirm the minutes of the Finance Committee meeting held on:</p> <p>FIN03/1920 – Tuesday 8th October 2019</p>
324/1920	4	<p>PUBLIC SESSION</p> <p>There were no members of the public in attendance.</p>
325/1920	5	<p>FINANCE REPORT</p> <p>RESOLVED that Committee APPROVED the Income, Expenditure and Variances Report to Month 7.</p>
326/1920	6	<p>BANK BALANCES</p> <p>RESOLVED that Committee APPROVED the bank balances and nominated Cllr Richard Mould to sign the bank reconciliation.</p>

Minute No.	Agenda No.	MINUTE
327/1920	7	<p>BACS PAYMENTS</p> <p>RESOLVED that the Committee APPROVED the payment schedules since the Finance Committee on 8th October 2019.</p>
328/1920	8	<p>DRAFT BUDGET 2020/21</p> <p>RESOLVED that Committee:</p> <ol style="list-style-type: none"> 1. APPROVED the draft budget for 2020/21. 2. PROPOSED to allocate a sum of £10,000 to help set up Youth Arrangements. Chief Officer to allocate under Cost Centre 109 / Community Support. <p>The remainder of the unallocated funds to be allocated to reserves.</p>
329/1920	9	<p>GRANT 2019/20</p> <p>RESOLVED that Committee AGREED grant funds for the B Live be used in the delivery of a number of Baby Boogie session for early years children and their families at Kingsmere Centre in the new year.</p>
3301920	10	<p>FORWARD PLAN</p> <p>RESOLVED that Committee agreed to review the 3 year business plan in six months.</p>
331/1920	11	<p>DATE OF NEXT MEETING: Monday 10th February 2020 - 7pm.</p> <p>CLOSE OF MEETING: 8.22pm.</p>