

Minutes of the Council held on **Monday 18<sup>th</sup> November 2019** at **The Garth, Launton Road, Bicester OX26 6PS.**

**Present:**

- Cllr Jason Slaymaker – Chairman
- Cllr Nick Cotter
- Cllr Harry Knight
- Cllr Nick Mawer
- Cllr Richard Mould
- Cllr Lynn Pratt
- Cllr Dan Sames
- Cllr Les Sibley
- Cllr Alex Thrupp

**In Attendance:**

- Samantha Shippen – Chief Officer
- Catherine Tobin – Administration

Minute Number	Agenda item No	
260/1920	1	<p><b>APOLOGIES FOR ABSENCE</b></p> <p><b>RESOLVED</b> that apologies were received from Cllr Sean Gaul, Cllr Dan Hallett and Cllr Zoe McLernon.</p>
261/1920	2	<p><b>DECLARATIONS OF INTEREST</b></p> <p>No declarations of interest were received.</p>
262/1920	3	<p><b>PUBLIC SESSION</b></p> <p>A member of the public raised his concerns regarding Agenda item 4, Full Council 31<sup>st</sup> October 2019 and made comments regarding individual staff members and former employees of the council.</p> <p>The Deputy Mayor moved for a suspension of the meeting for a few minutes. Meeting then resumed by agreement of all present.</p>
263/1920	4	<p><b>MINUTES OF TOWN COUNCIL COMMITTEE MEETINGS</b></p> <p><b>RESOLVED</b> that the Council confirmed the following minutes of the Town Council Committee meetings:</p> <p><b>BTC04/1920 – 3<sup>rd</sup> September 2019</b>  <b>SPECIAL BTC02/1920 – 31<sup>st</sup> October 2019</b></p>
264/1920	5	<p><b>MINUTES OF THE ENVIRONMENT COMMITTEE MEETING</b></p> <p><b>RESOLVED</b> that the Council discussed the Level Service Agreement as identified in Minute 206, Agenda item 7, the Chief Officer informed</p>

Signed .....  .....

Minute Number	Agenda item No	
265/1920	6	<p>members that the minute following that had been contradictory, committee agreed the Level Service Agreement be signed at the next Full Council meeting.</p> <p>A general discussion took place on the trees in the cemetery, thereafter several Members expressed concerns about having a Tree Management Policy in place. The Chief Officer said that she hoped to bring this forward soon.</p> <p><b>RESOLVED</b> that the Council confirmed the following minutes and resolutions of the Environment Committee meeting with the exception of Minute number 204/1920 Agenda Item 5.</p> <p><b>ENV03/1920 - 30 September 2019</b></p> <p><b>MINUTES OF THE FINANCE COMMITTEE MEETING:</b></p> <p><b>RESOLVED</b> that the Council confirmed the following minutes and resolutions of the Finance Committee meeting:</p> <p><b>FIN03/1920 - 8 October 2019</b></p>
266/1920	7	<p><b>MINUTES OF THE PLANNING COMMITTEE MEETING:</b></p> <p><b>RESOLVED</b> that the Council confirmed the following minutes and resolutions of the Planning Committee meetings:</p> <p><b>PL05/1920 - 16 September 2019</b> <b>PL06/1920 - 14 October 2019</b></p>
267/1920	8	<p><b>MINUTES OF THE POLICY COMMITTEE MEETING:</b></p> <p><b>RESOLVED</b> that the Council confirmed the following minutes and resolutions of the Policy Committee meeting:</p> <p><b>POL03/1920 - 10 September 2019</b></p>
268/1920	9	<p><b>REPORT FROM OXFORDSHIRE COUNTY/CHERWELL DISTRICT COUNCILLORS</b></p> <p>Cllr Les Sibley reported:</p> <ul style="list-style-type: none"> <li>• Cllrs were concerned about the Great Wolf Resort application and BSA in relation to the road network into Chesterton. Support was requested from Bicester Town Council; however, it was pointed out by members that this could be considered predetermination.</li> <li>• OCC Climate Change objectives progressing well.</li> </ul>

Minute Number	Agenda item No	
269/1920	10	<ul style="list-style-type: none"> <li>• Consultation on double and single yellow lines. OCC councillors looking to use their priority fund to bring forward the improvements.</li> </ul> <p>Cllr Richard Mould reported:</p> <ul style="list-style-type: none"> <li>• The CDC budget was delayed until January 2020 and a pragmatic view will be taken on properties. Chief Officer informed that she had spoken to CDC Officers and that the Town Council will be taking the same approach.</li> </ul> <p><b>REPORT OF THE TOWN MAYOR</b></p> <p><b>RESOLVED</b> that the Mayor's report was <b>NOTED</b> and will be updated at the next meeting.</p>
270/1920	11	<p><b>APPOINTMENT OF CHAIRMAN OF POLICY COMMITTEE AS DIRECTOR OF BICESTER VISION.</b></p> <p><b>RESOLVED</b> that Council <b>AGREED</b> to consider the proposal put before them, this being that Bicester Vision presently a non-incorporated association becomes a community interest company (CIC). This would require a Chairman of Policy Committee to become a Director. The Town Council being a key stake holder since 2008. This would mean that the Chairman of Policy would automatically be appointed as the Town Council's representative Director but would stand down through a Policy should the person no longer hold the position of Chairman of Policy. A councillor asked if there were any financial or other liabilities. Chief Officer said this would reduce liabilities on the Town Council, but there would be personal liabilities of a Director of the CIC.</p> <p><i>Cllr Dan Sames left the meeting at 8.50pm.</i></p>
271/1920	12	<p><b>SEAL OF LEASES</b></p> <p><b>RESOLVED</b> that the Lease for Market Square for Christmas Lights be sealed and that future similar leases be approved annually by the Chief Officer subject to two councillors being present for any seal in accordance with standing orders.</p>
272/1920	13	<p><b>NOTICE OF CONCLUSION OF AUDIT FOR YEAR ENDED 31<sup>ST</sup> MARCH 2019</b></p> <p><b>RESOLVED</b> that the Council <b>APPROVED</b> the Notice of Conclusion of Audit for Year ended 31<sup>st</sup> March 2019.</p> <p>The Chairman of Policy commented that the Council would like to thank all staff which reflects the way in which the council is run.</p>

Minute Number	Agenda item No	
273/1920	14	<p><b>PICK UP VEHICLE</b></p> <p><b>RESOLVED</b> that the Council should purchase the existing pick up vehicle at a cost of £13,987.95 + VAT.</p>
274/1920	15	<p><b>COMMUNITY ENERGY CAMPAIGN</b></p> <p><b>RESOLVED</b> that Council <b>APPROVED</b> this campaign as it felt this could have some merit to the community of Bicester.</p> <p>Cllr Les Sibley declared a non-pecuniary interest in the matter to be debated but would remain.</p>
275/1920	16	<p><b>FINANCIAL REGULATIONS REVIEW</b></p>
276/1920	17	<p><b>RESOLVED</b> that the draft Financial Regulations be <b>APPROVED</b>.</p> <p><b>DATE OF NEXT MEETING: MONDAY 21<sup>st</sup> JANUARY 2020 – 7pm</b></p> <p><b>CLOSE OF MEETING 9.29pm</b></p>