

Minutes of a meeting of the Bicester Town Council Environment Committee held on **Monday 5th August 2019** at **The Garth, Launton Road, Bicester OX26 6PS**.

Present:

Cllr Jason Slaymaker - Chairman
 Cllr Zoe McLernon
 Cllr Richard Mould
 Cllr Robert Nixon
 Cllr Lynn Pratt
 Cllr Dan Sames
 Cllr Les Sibley
 Cllr Fraser Webster

In Attendance:

Chris Johnson – Operations Manager
 Julie Trinder – Administration Officer

Minute No.	Agenda No.	
145/1920	1	<p>APOLOGIES FOR ABSENCE</p> <p>RESOLVED that apologies where received from Cllr Cotter, Cllr Knight and Cllr Mawe.</p> <p>Cllr Sames substituted for Cllr Mawer and Cllr Webster substituted for Cllr Knight.</p>
146/1920	2	<p>DECLARATIONS OF INTEREST</p> <p>No declarations of interest were received.</p>
147/1920	3	<p>MINUTES OF THE ENVIRONMENT COMMITTEE</p> <p>RESOLVED to confirm the minutes of the following Environment Committee meeting held on :</p> <p>ENV01/1920 4th June 2019</p>
148/1920	4	<p>PUBLIC SESSION</p> <p>A member of public was in attendance and gave a brief overview of Bure Park Juniors Football club.</p>
149/1920	5	<p>ALLOTMENT INSPECTION POLICY AMENDMENT</p> <p>RESOLVED that Committee AGREED the amended inspection policy in respect of ward members being advised of date and implement immediately.</p>

Minute No.	Agenda No.	
150/1920	6	<p>BURE PARK FC - STORAGE CONTAINER</p> <p>RESOLVED that Committee SUPPORT:</p> <ol style="list-style-type: none"> 1. Bure Park FC with their continual development and grant permission to install the container at Pingle Field. Subject to planning permission being obtained. 2. BTC officers to guide and support the club through the appropriate planning process.
151/1920	7	<p>GARTH PARK MEMORIAL BIN</p> <p>RESOLVED that Committee AGREED to purchase a new memorial bin to match the recently installed bench located in Garth Park.</p>
152/1920	8	<p>GARTH PARK FLORAL BEDDING AREAS</p> <p>RESOLVED that Committee AGREED:</p> <ol style="list-style-type: none"> 1. To purchase the plants using quotation number 3 (£9059.62) due to cost and partner supplier recommendation. 2. To recommend to the finance committee to approve the budget cost spend. 3. To recognise the advice, support and work given from Graham Philpot with a gift. Recommend spending up to £50 to come out the Bloom budget. 4. To pass on thanks to Continental Landscapes for their contribution they have given in preparation for the regional and national bloom judging.
153/1920	9	<p>GROUND MAINTENANCE UPDATE</p> <p>RESOLVED that the Committee NOTED:</p> <ol style="list-style-type: none"> 1. Overall the contractors are performing to an acceptable standard. 2. Operations Manager chasing a programme/schedule of winter works to address areas such as woodlands and pathway. 3. Members were asked to continue to support Officers and advise on areas which appear to be out of contract specification. 4. That the wild flower area at Bure Park schedule be amended/reviewed for future years.
154/1920	10	<p>RESOLVED to confirm the minutes of the following Events Working party held on:</p> <p>BE01/1920 16th May 2019 BE02/1920 23rd July 2019</p>
155/1920	11	<p>SKATE PARK OFFICIAL OPENING</p> <p>RESOLVED that Committee AGREED:</p> <ol style="list-style-type: none"> 1. That an official opening of the skate park be organised. 2. A task and finish working party is established. 3. A budget be allocated to facilitate the event from the earmarked reserve. 4. That Officers be delegated the authority to organise the event in consultation with the task and finish working party.

Minute No.	Agenda No.	
156/1920	12	<p>5. Elected members for the Task and Finish working party are: Cllr McLernon, Cllr Mould, Cllr Nixon, Cllr Sibley and Cllr Slaymaker.</p> <p>FORWARD PLAN</p> <p>RESOLVED to:</p> <ul style="list-style-type: none"> • ADD time scale and funding from next year's budget to Wheelchair Swing.
157/1920	13	<p>DATE OF NEXT MEETING: Monday 30th September 2019 - 7pm</p> <p>CLOSE OF MEETING: 8.05pm</p>