

Minutes of a meeting of the Policy Committee held on **Tuesday 5th March** at **7.00** in **The Garth, Garth Park, Launton Road, Bicester OX26 6PS.**

Present:

Cllr Lynn Pratt – Vice Chairman
 Cllr Sean Gaul
 Cllr Nick Mawer
 Cllr Dan Sames
 Cllr Les Sibley
 Cllr Jason Slaymaker

In Attendance:

Sam Shippen – Chief Officer
 Jane Beedell – Administrator

Minute Number	Agenda Item No	
385/1819	1	<p>APOLOGIES FOR ABSENCE</p> <p>RESOLVED that apologies received from Cllr Richard Mould, Cllr Lawrie Stratford and Cllr Rose Stratford.</p>
386/1819	2	<p>DECLARATIONS OF INTEREST</p> <p>RESOLVED that declarations of interest were received regarding Agenda Item 14 from Cllr Jason Slaymaker.</p>
387/1819	3	<p>MINUTES</p> <p>RESOLVED that the Committee CONFIRMED the minutes of the Policy Committee meeting:</p> <p>POL05/1819 – 28th January 2019</p>
388/1819	4	<p>PUBLIC SESSION</p> <p>Mr Hessian from the Bicester Local History Society recommended the adoption of the Blue Plaque scheme to members.</p>
389/1819	5	<p>ASSET MANAGEMENT</p> <p>5.1 ASSET TASK AND FINISH GROUP</p> <p>Meeting to be arranged when Cllr Mould returns.</p> <p>5.2 BURIAL GROUND</p> <p>An update regarding the pre-application was given including the requirement to consult with Network Rail and the Environment Agency before submitting the full application. Councillors queried the process of land acquisition, the Chief Officer advised that a full report will come to council.</p>

Minute Number	Agenda Item No	
390/1819	6	<p>MAJOR TOWN INITIATIVES</p> <p>Members raised concern regarding recently released plans for development at Bicester Heritage</p> <p>RESOLVED that Committee noted the minutes from:</p> <p>Bicester Vision Executive Board Meeting: 7th February 2019</p>
391/1819	7	<p>HIRE CHARGES</p> <p>RESOLVED that Committee AGREED the fees related to open spaces as recommended by the Environment Committee.</p>
392/1819	8	<p>TOWN CENTRE</p> <p>Members queried the date of the proposed workshop which is expected to be 25th June 2019.</p> <p>RESOLVED that Committee APPROVED an allocation of £3000 from the town centre budget to enable the workshop to proceed.</p>
393/1819	9	<p>BLUE PLAQUES</p> <p>RESOLVED that Committee AGREED to implement a blue plaque scheme for Bicester, subject to a draft policy to come before a future meeting of the Policy Committee.</p>
394/1819	10	<p>WEBSITE REDESIGN</p> <p>The Administration Officer (Events & Marketing) was thanked for her work on the website design. Members highlighted the need for project oversight and testing.</p> <p>RESOLVED that Committee AGREED the proposals for the town council website redesign.</p>
395/1819	11	<p>PERSONNEL SUB-COMMITTEE</p> <p>RESOLVED that the Committee CONFIRMED the minutes of the Personnel Sub-committee meeting:</p> <p>PSC02/1819 – 21st January 2019</p>
396/1819	12	<p>FORWARD PLAN</p> <p>No amendments were made</p>

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397/1819	13	<p>EXCLUSION OF PUBLIC AND PRESS</p> <p>RESOLVED That in accordance with section 1(2) of the public bodies (admission to meetings) act 1960, the public and press be excluded from the meeting during the consideration of the items set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.</p>
398/1819	14	<p>CONFIDENTIAL REPORT</p> <p>Councillor Slaymaker left the room for the discussion regarding Bicester Green's Lease.</p> <p>RESOLVED that Committee:</p> <ol style="list-style-type: none"> 1. NOTED the position with progress on leases still under negotiation 2. Wait until the issue of outstanding payment to the solicitors is resolved before making a further decision regarding Bicester Green
399/1819	15	<p>DATE OF NEXT MEETING</p> <p>To be confirmed</p> <p>CLOSE OF MEETING: 8.35pm</p>