

Minutes of a meeting of the Bicester Town Council Environment Committee held on **Tuesday 4th December 2018** at **The Garth, Launton Road, Bicester OX26 6PS** at **7.00pm** for the transaction of the following business.

Present:

Cllr Richard Mould – Chairman
 Cllr David McGee
 Cllr Debbie Pickford
 Cllr Lynn Pratt
 Cllr Les Sibley

In attendance:

Chris Johnson – Operations Manager
 Samantha Shippen – Chief Officer
 Jane Beedell - Administrator

Minute No.	Agenda No.	
<i>In the absence of the Chairman and Vice Chairman the Committee appointed Cllr Richard Mould as Chairman for the meeting. Councillor Mould took the chair.</i>		
280/1819	1	<p>APOLOGIES FOR ABSENCE</p> <p>RESOLVED that apologies were received from Cllr Sean Gaul, Cllr Przemek Rybka, Cllr Jason Slaymaker, Cllr Lawrie Stratford, and Cllr Rose Stratford.</p>
281/1819	2	<p>DECLARATIONS OF INTEREST</p> <p>No declarations of interest were received.</p>
282/1819	3	<p>MINUTES OF THE ENVIRONMENT COMMITTEE</p> <p>Councillors thanked the Operations Manager for placing benches in Villiers Road and Hunt Close.</p> <p>RESOLVED to confirm the minutes of the following Environment Committee meeting held on:</p> <p>ENV03/1819 Monday 8th October 2018</p>
283/1819	4	<p>PUBLIC SESSION</p> <p>There were no members of the public in attendance.</p>
284/1819	5	<p>MINUTES OF THE EVENTS WORKING PARTY</p> <p>RESOLVED to confirm the minutes and RECOMMENDATIONS of the Events Working Party:</p> <p>BE03/1819 Thursday 4th October 2018 and BE04/18/19 Tuesday 22nd November</p>

Minute No.	Agenda No.	
285/1819	6	<p>BUDGET 2019/20</p> <p>Officers confirmed the draft budget included enough funds for the South West Sports Village, an increase of £10,000 for Play Areas and a reduction in the income targets for Events, although financial support will still be sought.</p> <p>The Christmas Lights contract with Cherwell District Council expires at the end of the year. The Operations Manager was asked to contact Cherwell District Council to open discussions.</p> <p>RESOLVED to present draft budget to the next Finance Committee meeting.</p>
286/1819	7	<p>TOWN BENCHES</p> <p>RESOLVED to AGREE the RECOMMENDATIONS to:</p> <ul style="list-style-type: none"> • Note the installation of the five benches. • Members are to contact Officers with potential areas for further bench provision where required.
287/1819	8	<p>TRANSFER OF LAND – 22 MARTIN CLOSE, LANGFORD VILLAGE</p> <p>The site was inspected with a committee member and officers present.</p> <p>RESOLVED to AGREE the RECOMMENDATIONS:</p> <ul style="list-style-type: none"> • The area is not handed over to resident. • The resident removes the playhouse structure from any BTC-owned land. • The additional ditch clearance works were approved. • The additional tree works are approved and completed. • The contractual works are monitored regularly and kept within specification going forward.
288/1819	9	<p>PLAY AREA REFURBISHMENT – SUNDERLAND DRIVE</p> <p>RESOLVED to:</p> <ul style="list-style-type: none"> • DEFER the decision to the next meeting. • AGREE the fence painting refurbishment works start at a suitable time. This will work to coincide with the appointed contractors and weather conditions.
289/1819	10	<p>ALLOTMENT INSPECTION POLICY</p> <p>RESOLVED to AGREE the amended inspection policy, with the addition of the Bicester Town Council Ward Members being invited on inspections, and implement immediately.</p>
290/1819	11	<p>THAMES AND CHILTERN BLOOM ENTRY</p> <p>RESOLVED to support this in principal including a budget of up to £7,000 to enhance and assist in partnership CDCs entry to the national competition.</p>

Minute No.	Agenda No.	
292/1819	12	FORWARD PLAN RESOLVED to: <ul style="list-style-type: none">• ADD Christmas Lights contract review.• ADD 2019/20 Fees and charges.• REMOVE Transfer of Land – 22 Martin Close.
293/1819	13	DATE OF NEXT MEETING: Tuesday 5 February 2019 CLOSE OF MEETING: 8pm