

Minutes of a meeting of the Policy Committee held on **Monday 24th September** at **7.00** in **The Garth, Garth Park, Launton Road, Bicester OX26 6PS** for the transaction of the following business:

Present:

Cllr Richard Mould – Chairman
 Cllr Nick Cotter
 Cllr Lynn Pratt
 Cllr Nick Mawer
 Cllr Les Sibley
 Cllr Jason Slaymaker
 Cllr Lawrie Stratford
 Cllr Sean Gaul

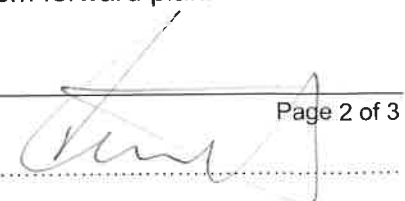
In Attendance:

Sam Shippen – Chief Officer
 Julie Trinder – Administrator

Minute Number	Agenda Item No	
193/1819	1	<p>APOLOGIES FOR ABSENCE</p> <p>RESOLVED that apologies be received from Cllr David Anderson, Cllr Dave Magee, Cllr Melanie Magee, Cllr Przemek Rybka, Cllr Dan Sames, Cllr Rose Stratford. Cllr Nick Cotter entered the meeting at 19.25hrs.</p>
194/1819	2	<p>DECLARATIONS OF INTEREST</p> <p>Declarations of interest were received in item 16 from Cllr Jason Slaymaker as director of Bicester Green and Cllr Lynn Pratt in item 15 as CDC Executive Member responsible for the scheme.</p>
195/1819	3	<p>MINUTES</p> <p>RESOLVED that the Committee confirmed the minutes of the Policy Committee meeting:</p> <p>POL02/1819 – 9th July 2018.</p>
196/1819	4	<p>PUBLIC SESSION</p> <p>There were no members of the public in attendance.</p>
197/1819	5	<p>ASSET MANAGEMENT</p> <p>5.1 ASSET TASK AND FINISH GROUP</p> <p>A report on the Asset Task and Finish Group will be given at the next Policy Meeting.</p> <p>5.2 GARTH LODGE</p> <p>Contractors now in place and works are underway.</p> <p>5.3 BURIAL GROUND</p>



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		No further update available, pre-application report from Greenacre still outstanding.
198/1819	6	<p>MAJOR TOWN INITIATIVES</p> <p>RESOLVED that Committee NOTED the minutes from the following meeting:</p> <p>Bicester Vision Partnership Meeting: Thursday 19th July 2018.</p> <p>Chief Officer to write to Bicester Chamber of Commerce and Bicester Town Centre Group requesting names of members and businesses who are represented.</p>
199/1819	7	<p>OYAP PARTNERSHIP FUNDING</p> <p>RESOLVED that the matter be deferred and the Chairman of Finance, Chairman of Policy and Chief Officer bring this item back to next Policy Committee meeting subject to satisfactory Service Level Agreement being drafted and a complete set of Accounts being received.</p>
200/1819	8	<p>CHAIRMANSHIP</p> <p>RESOLVED that Committee AGREED to adopt the Bicester Town Council Chairman's Guide with a scheduled review in 2021.</p>
201/1819	9	<p>BUSINESS PLAN & MEDIUM-TERM STRATEGY WORKING PARTY</p> <p>RESOLVED that five members of a Business Plan and Medium-Term Strategy Working Party be appointed; Cllr Mawer, Cllr Gaul, Cllr Mould, Cllr D Magee and Cllr Slaymaker. Chief Officer to propose meeting dates.</p>
202/1819	10	<p>BUDGET CONSIDERATIONS 2019/20</p> <p>RESOLVED that Cllr Gaul to provide the Chief Officer with a written report in support of a pop-up shop town centre campaign.</p>
203/1819	11	<p>POLICY REVIEW</p> <p>RESOLVED that Committee AGREED:</p> <ul style="list-style-type: none"> • Policy GP21 Safeguarding Children, Young People and Vulnerable Adults Policy & Procedures • Policy GP13 Sponsorship Policy – update Section 3.2 to read 'sponsorship detailed as a significant amount' • Policy GP14 Partnerships and Outside Bodies Policy • Policy GP6 Investment Policy – definition of Short Term less than 12 months, Long Term more than 12 months
204/1819	12	<p>FORWARD PLAN</p> <p>RESOLVED that Grant Aid Policy be removed from forward plan.</p>



Minute Number	Agenda Item No	
205/1819	13	<p>DATE OF NEXT MEETING</p> <p>Monday 26th November 2018, 19.00hrs</p>
206/1819	14	<p>EXCLUSION OF PRESS AND PUBLIC</p> <p>RESOLVED that in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the items 15 -17 on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.</p>
207/1819	15	<p>SHOP MOBILITY</p> <p>RESOLVED that Bicester Town Council are not prepared to pay invoices dating back to 2016/2017 and 2017/2018. To offer a voluntary payment of £4750 for 2018/19, due to significant reduced usage, and require consultation on any further commitment.</p>
208/1819	16	<p>LEASES</p> <p>RESOLVED that Committee AGREED:</p> <ul style="list-style-type: none"> • CAB – No rental increase. • OCC REGISTRAR – Offer a phased increase in rent over 3 years to £3,200 rent and negotiate licences for the council chamber of £1,000 per annum and Bandstand at £600. • HAYWARD, CAREY & VINDEN – Offer a phased increase in rent over 3 years to £7000. Details of sub-letting to be obtained by the Chief Officer.
209/1819	17	<p>LEGAL ADVICE</p> <p>RESOLVED that Committee AGREED to seek further legal action subject to costs being available.</p> <p>CLOSE OF MEETING: 21.00hrs</p>