

Minutes of a meeting of the Bicester Town Council Environment Committee held on **Monday 8th October 2018** at **The Garth, Launton Road, Bicester OX26 6PS** at **7.00pm** for the transaction of the following business.

Present:

Cllr Sean Gaul – Chairman
 Cllr Richard Mould
 Cllr Debbie Pickford
 Cllr Lynn Pratt
 Cllr Przemek Rybka
 Cllr Les Sibley
 Cllr Lawrie Stratford
 Cllr Rose Stratford

In attendance:

Chris Johnson – Operations Manager
 Samantha Shippen – Chief Officer
 Jane Beedell - Administrator

Minute No.	Agenda No.	
211/1819	1	<p>APOLOGIES FOR ABSENCE</p> <p>RESOLVED that apologies where received from Cllr David Magee and Cllr Jason Slaymaker</p>
212/1819	2	<p>DECLARATIONS OF INTEREST</p> <p>No declarations of interest were received.</p>
213/1819	3	<p>MINUTES OF THE ENVIRONMENT COMMITTEE</p> <p>RESOLVED to confirm the minutes and RESOLUTIONS of the following Environment Committee meeting held on:</p> <p>ENV02/1819 30th July 2018</p>
214/1819	4	<p>PUBLIC SESSION</p> <p>A representative from the Save Oxford Road petition attended to provide an update. 2776 signatures received so far and still receiving messages of support. They are happy to assist in any way to prevent the closure of this town centre sports facility. The Chairman congratulation them on the amount of work that had been done so far.</p>
215/1819	5	<p>MINUTES OF THE EVENTS WORKING PARTY</p> <p>RESOLVED to confirm the minutes and RECOMMENDATIONS of the Events Working Party:</p> <p>BE02/1819 Friday 27th July 2018</p>
216/1819	6	<p>GROUNDS MAINTENANCE UPDATE</p> <p>RESOLVED that the Committee NOTED the report</p>

Minute No.	Agenda No.	
217/1819	7	<p>NEW TRACTOR UPDATE</p> <p>RESOLVED that Committee AGREED:</p> <ul style="list-style-type: none"> To APPROVE the purchase of list items at a cost of £8,444 plus VAT
218/1819	8	<p>PLAY AREA IMPROVEMENT PROGRAMME UPDATE</p> <p>RESOLVED that Committee AGREED:</p> <ul style="list-style-type: none"> A budget of £30,000 for the refurbishment of Sunderland Drive play area Designs/plans for Sunderland Drive to be presented to the Committee at the earliest opportunity via a tendering process Ward Members to conduct a consultation with the residents surrounding Banbury Road play area regarding the change of use Banbury Road play area be used as a trial for changing the use to a small green open space area Market End Way play area to be reopened
219/1819	9	<p>BENCHES AND BINS</p> <p>The Operations Manager was requested to spend the list of bins to all members.</p> <p>RESOLVED that Committee AGREED that members direct all requests for benches to the Operations Manager so that officers can provide the appropriate information.</p>
220/1819	10	<p>TRANSFER OF LAND – 22 MARTIN CLOSE, LANGFORD VILLAGE</p> <p>RESOLVED that Committee AGREED to defer the matter until the Officers have gained information from CDC regarding maintenance of the area and a valuation of the reduced area has been obtained to determine the value.</p>
221/1819	11	<p>TREES OF REMEMBRANCE PROJECT</p> <p>RESOLVED that Committee AGREED to:</p> <ul style="list-style-type: none"> Accept the offer with the request for it to be planted in Garth Park Replacement of the plaque should it go missing or be damaged should be funded by OCC.
222/1819	12	<p>BUDGET CONSIDERATIONS 2019/20</p> <p>The Operations Manager was thanked for his report.</p> <p>RESOLVED that a break down by each financial year be presented in the budget to consider a 3-year plan.</p>

Minute No.	Agenda No.	
223/1819	13	<p>CEMETERY MANAGEMENT</p> <p>RESOLVED that Committee AGREED that:</p> <ul style="list-style-type: none"> • The Chief Officer, Chairman of Policy and Environment Committee will review each infringement on a case-by-case basis. • The revised Rules & Regulations be APPROVED subject to fee for certified extracts being removed and requests for such being made in writing.
224/1819	14	<p>TRAVELLERS</p> <p>RESOLVED that Committee AGREED that:</p> <ul style="list-style-type: none"> • Officers meet with the OCC Traveller Services to identify any possible areas requiring closure, repairs and reinforcing. • Budget appropriately to cover any areas found by Officers requiring attention to protect Open Spaces and other pieces of BTC owned land which could be deemed as vulnerable. • Officers to address any areas requiring action at the earliest opportunity with the proviso that any costs need to come back to the Environment Committee first.
225/1819	15	<p>FORWARD PLAN</p> <p>RESOLVED that Committee AGREED to:</p> <ul style="list-style-type: none"> • Move the Memorial Policy to 2019 since it is regarding the new cemetery and remove this from the Policy Committee forward plan. <p>REMOVE:</p> <ul style="list-style-type: none"> • Grounds Maintenance Update • Play Area Improvement Programme Update <p>ADD:</p> <ul style="list-style-type: none"> • Transfer of Land - 22 Martin Close, Langford Village
226/1819	16	<p>DATE OF NEXT MEETING: Tuesday 4th December 2018, 7.00pm</p> <p>CLOSE OF MEETING: 8:40pm</p>

