

Minutes of a meeting of the Bicester Town Council Finance Committee held on **Tuesday 3rd July 2018** at **The Garth, Launton Road, Bicester OX26 6PS** at **7.00pm** for the transaction of the following business.

Present:

Cllr David Magee – Chairman
 Cllr Sean Gaul
 Cllr Les Sibley
 Cllr Jason Slaymaker
 Cllr Lawrie Stratford
 Cllr Rose Stratford
 Cllr Richard Mould

In attendance:

Samantha Shippen – Chief Officer
 Angie Suter - Administrator

Minute No.	Agenda No.	
102/1819	1	<p>APOLOGIES FOR ABSENCE</p> <p>RESOLVED that apologies be received from Cllr Nick Cotter, Cllr Melanie Magee and Cllr Przemek Rybka.</p>
103/1819	2	<p>DECLARATIONS OF INTEREST</p> <p>No declarations of interest were received.</p>
104/1819	3	<p>MINUTES</p> <p>RESOLVED to confirm the minutes of the Finance Committee meeting held on:</p> <p>FIN01/1819 Tuesday 5th June 2018.</p>
105/1819	4	<p>PUBLIC SESSION</p> <p>There were no members of the public in attendance.</p>
106/1819	5	<p>FINANCE REPORT</p> <p>RESOLVED that Committee NOTE the Income, Expenditure and Variances Report to Month 2.</p>
107/1819	6	<p>BANK BALANCES</p> <p>RESOLVED that Committee NOTE the report detailing bank balances and nominated and Cllr Richard Mould verifies the bank statements.</p>
108/1819	7	<p>BACS PAYMENTS</p> <p>RESOLVED that the Committee APPROVE the payment schedules since the Finance Committee on Monday 19th March 2018.</p>

Minute No.	Agenda No.	
109/1819	8	<p>RISK MANAGEMENT SCHEDULE</p> <p>RESOLVED that Committee REVIEWED the schedule and are content but would suggest the risk level be identified with Red, Amber and Green (R,A,G) instead of High, Medium and Low (H,M,L)</p>
110/1819	9	<p>FORWARD PLAN</p> <p>RESOLVED that:</p> <p>Budget setting dates be ADDED and that a Task and Finish Group be set up to look at the Medium-Long Term Strategy.</p>
111/1819	10	DATE OF NEXT MEETING: Tuesday 4th September 2018, 7pm
112/1819	11	CLOSE OF MEETING: 19:16hrs