

Minutes of a meeting of the Policy Committee held on **Monday 29th January 2018** at **7.00** in **The Garth, Garth Park, Launton Road, Bicester OX26 6PS** for the transaction of the following business:

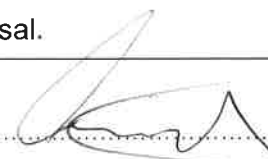
Present:

Cllr Richard Mould – Chairman
 Cllr David Anderson
 Cllr Jolanta Lis
 Cllr David Magee
 Cllr Nick Mawer
 Cllr Lynn Pratt
 Cllr Dan Sames
 Cllr Les Sibley
 Cllr Lawrie Stratford
 Cllr Rose Stratford

In Attendance:

Sam Shippen – Chief Officer
 Angie Suter – Administrator

Minute Number	Agenda Item No	
332/1617	1	<p>APOLOGIES FOR ABSENCE</p> <p>Cllr David Anderson entered the meeting at 7:24, Cllr Jolanta Lis entered the meeting at 7:03, Cllr Nick Mawer entered the meeting at 7:05 and Cllr Dan Sames entered the meeting at 7:24.</p>
333/1718	2	<p>DECLARATIONS OF INTEREST</p> <p>No declarations of interest were received.</p>
334/1718	3	<p>MINUTES</p> <p>RESOLVED that the Committee confirmed the minutes of the Policy Committee meeting:</p> <p>POL05/1718 – 12th December 2017</p>
335/1718	4	<p>PUBLIC SESSION</p> <p>There were no members of the public in attendance.</p>
336/1718	5	<p>ASSET MANAGEMENT</p> <p>5.1 ASSET TAKS AND FINISH GROUP</p> <p>The Chief Officer gave a verbal update on Garth House and sought the Committees approval to update and improve electricity testing, some minor improvements and install wi-fi in the empty portion of the house in order for small start-up companies to use the space short term. This will be managed by PERCH on a profit sharing basis. Both the wi-fi and electricity will be independent supply from that of the Town Council office.</p> <p>RESOLVED that Committee AGREED the proposal.</p>



Minute Number	Agenda Item No	
		5.2 BURIAL GROUND
		We are waiting for more information from Cherwell District Council so that Greenacre can prepare the pre-application paperwork as agreed.
337/1617	8	MAJOR TOWN INITIATIVES
		RESOLVED that Committee note the minutes from the following meetings:
		Bicester Vision Executive Board Meeting: 7 th December 2017
		Bicester Vision Executive Board Meeting: 11 th January 2018
338/1617	7	GENERAL DATA PROTECTION REGULATIONS (GDPR) SUPPORT
		RESOLVED that Committee AGREE the recommendations:
		<ol style="list-style-type: none"> 1. Microshade VSM be appointed to provide data protection support services for two years at a cost of £2418.75 + VAT. 2. A further report be presented to the Policy Committee following receipt of the Action Plan as a result of the data protection audit.
339/1718	8	VEXATIOUS COMPLAINTS POLICY GP23
		RESOLVED that Committee AGREED the policy for adoption.
340/1718	9	ANNUAL STANDING ORDER REVIEW
		RESOLVED that Committee reviewed and AGREED the Standing Orders 2018 for consideration at the next full council meeting on the 12 th March 2018.
		Cllr Lawrie Stratford requested that his abstention from voting be recorded.
341/1718	10	PERSONNEL MINUTES
		RESOLVED that Committee confirmed the minutes of the Sub-Personnel Committee meeting:
		PSC01/1718 – Wednesday 13 th January 2018.
342/1617	11	FORWARD PLAN
		RESOLVED that:
		<ul style="list-style-type: none"> • LMO at NW Bicester be change to CMO at NW Bicester to be reviewed in July 2018. • Assets Policy should be Retention of Assets Policy.
343/1617	12	DATE OF NEXT MEETING
		Monday 10th April 2017 at 7.30pm
		CLOSE OF MEETING: 19:45 hrs

