

Minutes of the Bicester Town Council Policy Committee on **Monday 20th November 2017** at
The Garth, Launton Road Bicester OX26 6PS.

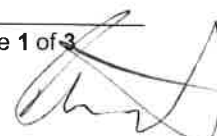
Present:

Cllr Richard Mould – Chairman
 Cllr Jolanta Lis
 Cllr David Magee
 Cllr Nick Mawer
 Cllr Lynn Pratt
 Cllr Dan Sames
 Cllr Les Sibley
 Cllr Lawrie Stratford
 Cllr Rose Stratford

In Attendance:

Samantha Shippen – Chief Officer
 Laura Wilson – Administrator

Minute Number	Agenda item No	MINUTES
262/1718	1	APOLOGIES FOR ABSENCE No apologies were received.
263/1718	2	DECLARATIONS OF INTEREST That there were no declarations of interest.
264/1718	3	MINUTES RESOLVED that the Committee confirmed the minutes of the Policy Committee meeting: POL03/1718 – 18th September 2017
265/1718	4	PUBLIC SESSION There were no public in attendance.
266/1718	5	ASSET MANAGEMENT
	5.1	ASSETS TASK & FINISH GROUP Covered later in agenda Item 11.
	5.2	BURIAL GROUND It was NOTED that the Chief Officer has referred back to CDC and we will work with Green Acre once details are received. There is no date as yet from A2 for transfer of land.
267/1718	6	MAJOR TOWN INITIATIVES
	6.1	Bicester Vision Executive Board Meeting: 7th September 2017 5th October 2017 2nd November 2017



268/1718	7	<p>RESOLVED that Committee noted the minutes.</p> <p>OUTREACH DILAPIDATION</p> <p>RESOLVED that Committee:</p> <ol style="list-style-type: none"> AGREE to accept the mid-range sum from Oxfordshire County Council in lieu of dilapidation works being carried out.
269/1718	8	<p>DEFIBRILLATOR AT GARTH PARK</p> <p>RESOLVED that Committee:</p> <ol style="list-style-type: none"> AGREE an additional budget of £1,400 be allocated from General Reserve to site a defibrillator on the outside of the Café at Garth Park.
270/1718	9	<p>DEMENTIA FRIENDLY COMMUNITIES</p> <p>RESOLVED that Committee:</p> <ol style="list-style-type: none"> AGREE the Council works with others in the community to form a working group to establish Dementia Friendly Alliance. APPOINT a small group of Councillors to take forward the initiative. These Councillors are agreed as: Cllr Jolanta Lis Cllr Les Sibley Cllr Lawrie Stratford Cllr Rose Stratford
271/1718	10	<p>GROUNDS MAINTENANCE PROFESSIONAL SUPPORT</p> <p>RESOLVED that Committee:</p> <ol style="list-style-type: none"> AGREE the Council contracts specialist support to assist in the review of the Council's Grounds Maintenance requirements. AGREE to give Chief Officer delegated authority to obtain this report within a budget of up to £5,000.
272/1718	11	<p>GARTH HOUSE SURVEY</p> <p>RESOLVED that Committee:</p> <ol style="list-style-type: none"> AGREE the Council contracts Ridge Property & Construction Consultants to undertake Phases 1 & 2 of the feasibility exercise on Garth House at a cost of £3,700 + VAT. AGREE that 'in principle' we would then contract them to complete Phases 3, 4 and 5.
273/1718	12	<p>BUDGETS 2018/19</p> <p>RESOLVED that Committee:</p>

		AGREE to an additional meeting of the Policy Committee on Tuesday 12 December to review the 2018/19 budget.
274/1718	13	<p>RBL ROOM BOOKING</p> <p>RESOLVED that Committee:</p> <p>ENDORSE the actions of the Chief Officer in allowing the Royal British Legion use of the Members Room free of charge as a grant in kind.</p>
275/1718	14	<p>CHRISTMAS 2017 OPENING ARRANGEMENTS</p> <p>RESOLVED that Committee:</p> <ol style="list-style-type: none"> 1. AGREE the Council Offices close on December 22nd 2017 until 2nd January 2018. 2. GRANT an extra day of leave to staff to facilitate this closure. 3. Chief Officer to seek advice regarding review of staff contacts and look at Policy for 2018.
276/1718	15	<p>FORWARD PLAN</p> <p>RESOLVED that:</p> <ul style="list-style-type: none"> • London Road Level Crossing be REMOVED • LMO at NW Bicester have 'Watching' inserted into comments. • Future Management of Green Spaces be ADDED • East/West Expressway be ADDED
277/1718	16	<p>DATE OF NEXT MEETING – Tuesday 12th December, 7pm</p> <p>CLOSE OF MEETING – 20:00 hrs.</p>