

Minutes of a meeting of the Bicester Town Council Finance Committee held on **Monday 19<sup>th</sup> June 2017** at **The Garth, Launton Road, Bicester OX26 6PS** at **7pm** for the transaction of the following business.

**Present:**

Cllr David Magee  
 Cllr Sean Gaul  
 Cllr Les Sibley  
 Cllr Jason Slaymaker  
 Cllr Lawrie Stratford  
 Cllr Rose Stratford

**In attendance:**

Samantha Shippen – Chief Officer  
 Laura Wilson - Administrator

Minute No.	Agenda No.	MINUTE
077/1718	1.	<p><b>APOLOGIES FOR ABSENCE</b></p> <p><b>RESOLVED</b> that apologies be received from Cllr Jolanta Lis, Cllr Melanie Magee and Cllr Richard Mould.</p>
078/1718	2.	<p><b>DECLARATIONS OF INTEREST</b></p> <p>No declarations of interest were received.</p>
079/1718	3.	<p><b>MINUTES</b></p> <p><b>RESOLVED</b> to confirm the minutes of the Finance Committee meeting held on:</p> <p><b>FIN04/1617 27 March 2017</b></p>
088/1718	4.	<p><b>PUBLIC SESSION</b></p> <p>There were no public questions.</p>
081/1718	5.	<p><b>INCOME AND EXPENDITURE REPORT</b></p> <p><b>RESOLVED</b> that the Committee <b>NOTE</b> the report.</p>
082/1718	6.	<p><b>EARMARKED RESERVES</b></p> <p><b>RESOLVED</b> that the Committee <b>AGREE</b> the end of year reserves movement.</p>
083/1718	7.	<p><b>FINANCE REPORT</b></p> <p><b>RESOLVED</b> that the Committee <b>NOTE</b> the report.</p>
084/1718	8.	<p><b>VIREMENTS</b></p> <p><b>RESOLVED</b> that the Committee <b>AGREE</b> the virements and adjust the budget accordingly.</p>

Minute No.	Agenda No.	MINUTE
085/1718	9.	<p><b>GRANT AID APPLICATION 2017</b></p> <p><b>RESOLVED</b> that the Committee <b>AGREE</b> to award £350 in Grant Aid.</p>
086/1718	10.	<p><b>GRANT AID</b></p> <p><b>RESOLVED</b> that the Committee <b>NOTE</b> with thanks the thank you letters received from Grant Aid recipients.</p>
087/1718	11.	<p><b>BANK BALANCES</b></p> <p><b>RESOLVED</b> that the Committee <b>NOTE</b> the report detailing bank balances.</p>
088/1718	12.	<p><b>FORWARD PLAN</b></p> <p><b>RESOLVED</b> that the following dates be added:</p> <p><b>Med-Long Term Strategy:</b> 5<sup>th</sup> December 2017  <b>Income from new development – short/mid &amp; long term:</b> 5<sup>th</sup> December 2017  <b>Review Internal Audit Contract:</b> 5<sup>th</sup> September 2017  <b>Financial Regulations – revised procurement guidelines:</b> 5<sup>th</sup> September 2017</p> <p><b>CLOSE OF MEETING: 7:15pm</b></p>