

Minutes of a meeting of the Bicester Town Council Environment Committee held on **Monday 12<sup>th</sup> June 2017** at **The Garth, Launton Road, Bicester OX26 6PS** at **7pm** for the transaction of the following business.

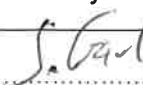
**Present:**

Cllr Sean Gaul  
 Cllr David Magee  
 Cllr Richard Mould  
 Cllr Debbie Pickford  
 Cllr Lynn Pratt  
 Cllr Les Sibley  
 Cllr Jason Slaymaker  
 Cllr Lawrie Stratford  
 Cllr Rose Stratford

**In attendance:**

Cllr Nick Mawer  
 Chris Johnson – Operations Manager  
 Laura Wilson - Administrator

Minute No.	Agenda No.	MINUTE
068/1718	1.	<b>APOLOGIES FOR ABSENCE</b>  <b>RESOLVED</b> that apologies be received from Cllr Jolanta Lis.
069/1718	2.	<b>DECLARATIONS OF INTEREST</b>  No declarations of interest were received.
070/1718	3.	<b>MINUTES</b>  <b>RESOLVED</b> to confirm the minutes of the Environment Committee meeting held on:  18 <sup>th</sup> April 2017, <b>ENV05/1617</b>
071/1718	4.	<b>PUBLIC SESSION</b>  There were no public questions.
072/1718	5.	<b>PLAY AREA REVIEW</b>  <b>RESOLVED</b> that:  <ol style="list-style-type: none"> <li>1. The officers arrange a tour of all play areas across the Town to help assess area priorities, understand ward needs, and agree a timetable for refurbishment.</li> <li>2. The Chairman/Vice Chairman, Leader of the Council, Operations Manager and Chief Officer be available for the tour.</li> <li>3. All findings/results be presented back to the Environment Committee at the earliest opportunity.</li> <li>4. A plan be implemented to ensure 'rolling maintenance' be completed on all play areas throughout the year.</li> </ol>



Minute No.	Agenda No.	MINUTE
073/1718	6.	<p><b>GARTH PARK SKATE PARK</b></p> <p><b>RESOLVED</b> to:</p> <ol style="list-style-type: none"> <li>1. Use funds (IRO £25,000) from the Skate Park Earmarked Reserves (9043/1900) and R&amp;M Skate Park (4176/401) and repair and make safe the Skate Park while further funding for the new project be sought.</li> </ol>
074/1718	7.	<p><b>GROUNDS MAINTENANCE</b></p> <p><b>RESOLVED</b> that the Committee noted the report.</p>
075/1718	8.	<p><b>ALLOTMENTS UPDATE</b></p> <p><b>RESOLVED</b> that:</p> <ol style="list-style-type: none"> <li>1. Officers arrange a tour of all allotments across the Town to view current provision offered.</li> <li>2. Chairman/Vice Chairman, Leader of the Council, Operations Manager and Chief Officer attend the tour.</li> <li>3. Reintroduce allotment inspections at ALL sites on the following schedule:  Winter period (October – March) <b>2 random inspections</b>  Summer Period (April – September) <b>1 random inspection per month</b></li> </ol>
076/1718	9.	<p><b>FORWARD PLAN</b></p> <p><b>RESOLVED</b> that the following changes be made:</p> <p><b>ADD:</b> Grounds Maintenance  <b>ADD:</b> Garth Lodge  <b>ADD:</b> Schedule of Works</p> <p>It was <b>RESOLVED</b> to add dates of meetings to the Forward Plan where possible.</p> <p><b>CLOSE OF MEETING: 8:15pm</b></p>