

Minutes of a meeting of the Finance Committee held on **Monday 27th March 2017** at **The Garth, Launton Road, Bicester OX26 6PS** to commence at **7 pm** for the transaction of the following business.

Present

Cllr Dave Magee - Chairman
 Cllr Sean Gaul
 Cllr Melanie Magee
 Cllr Richard Mould
 Cllr Lynn Pratt
 Cllr Les Sibley
 Cllr Lawrie Stratford
 Cllr Rose Stratford

In attendance:

Samantha Shippen – Chief Officer
 Angie Suter – Administrator

Minute No	Agenda item No	
354/1617	1	APOLOGIES FOR ABSENCE RESOLVED that apologies were received form Cllr Nick Cotter.
355/1617	2	DECLARATIONS OF INTEREST RESOLVED that declarations of interest regarding individual Grant Aid applications where received from Cllr Sean Gaul, Cllr Richard Mould, Cllr Lynn Pratt, Cllr Rose Stratford, Cllr Lawrie Stratford and Cllr Les Sibley.
356/1617	3	MINUTES RESOLVED that Councillors confirmed the minutes of the meeting held on: FIN03/1617 – 13th December 2016.
357/1617	4	INCOME AND EXPENDITURE REPORT RESOLVED to note the Income and Expenditure Report for Month 11 . Councillors queried a number of cost codes which the Chief Officer responded to.
358/1617	5	RESERVES POSITION RESOLVED that the Committee noted the Reserves Position for Month 11 .
359/1617	6	FINANCE REPORT RESOLVED that the Committee noted the report from the Chief Officer.

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360/1617	7	<p>BICESTER TOWN COUNCIL INTERNAL AUDIT REPORT 2016/17 – INTERIM UPDATE</p> <p>RESOLVED that the Committee noted the Internal Audit Report Interim Update. The chief Officer will review the Financial Regulations in the light of the revised procurement guidelines and make revisions as necessary to take to the next Policy Meeting on the 10th April 2017.</p>																																																																											
361/1617	8	<p>NEW HOMES BONUS – REFURBISHMENT OF PLAY AREAS.</p> <p>RESOLVED that the Committee note the agreed NHB allocation.</p>																																																																											
362/1617	9	<p>GRANT AID 2017</p> <p>RESOLVED that grant aid applications be approved as follows:</p> <table> <tbody> <tr> <td>Oxfordshire Play Association</td> <td>£550</td> <td></td> </tr> <tr> <td>Hanover Gardens Residents</td> <td>£764</td> <td></td> </tr> <tr> <td>BCOS</td> <td>£600</td> <td></td> </tr> <tr> <td>Bicester Widows Association</td> <td>£750</td> <td></td> </tr> <tr> <td>Bicester Townswomen's Guild</td> <td>£500</td> <td><i>Cllr Pratt declared an interest</i></td> </tr> <tr> <td>Silver Threads Club</td> <td>£500</td> <td><i>Cllr Mould declared an interest</i></td> </tr> <tr> <td>Bicester Tennis Club</td> <td>£400</td> <td></td> </tr> <tr> <td>Bicester Sub-Aqua Club</td> <td>£500</td> <td></td> </tr> <tr> <td>Bicester & District Twinning</td> <td>£1,000</td> <td><i>Cllrs Mould, Pratt & Sibley declared in interest</i></td> </tr> <tr> <td>Bicester Green Gym</td> <td>£580</td> <td></td> </tr> <tr> <td>Grassroots Bicester</td> <td>£500</td> <td></td> </tr> <tr> <td>Bicester Foodbank</td> <td>£1,000</td> <td></td> </tr> <tr> <td>Bicester Athletic Club</td> <td>£465.24</td> <td></td> </tr> <tr> <td>Bicester Good Neighbour Scheme</td> <td>£1,000</td> <td></td> </tr> <tr> <td>Bicester's Big Lunch</td> <td>£1,000</td> <td><i>Cllr Gaul declared an interest</i></td> </tr> <tr> <td>Orchard Baptist Church</td> <td>£500</td> <td><i>Cllr Sibley declared an interest</i></td> </tr> <tr> <td>Churches in Kingsmere Welcome Grp</td> <td>£500</td> <td><i>Cllr Sibley declared an interest</i></td> </tr> <tr> <td>Kabin over 50's</td> <td>£600</td> <td><i>Both Cllrs Stratford declared an interest</i></td> </tr> <tr> <td>Bicester Local History</td> <td>£250</td> <td></td> </tr> <tr> <td>Bicester Floral Society</td> <td>£500</td> <td></td> </tr> <tr> <td>The Hummingbird Centre</td> <td>£500</td> <td><i>Cllr Pratt declared an interest</i></td> </tr> <tr> <td>Brethertons LLP</td> <td>£500</td> <td></td> </tr> <tr> <td>Bicester Matinee Club</td> <td>£500</td> <td></td> </tr> <tr> <td>Trinity Camerata Orchestra</td> <td>£500</td> <td></td> </tr> <tr> <td>Bicester Fairtrade</td> <td>£500</td> <td></td> </tr> </tbody> </table>	Oxfordshire Play Association	£550		Hanover Gardens Residents	£764		BCOS	£600		Bicester Widows Association	£750		Bicester Townswomen's Guild	£500	<i>Cllr Pratt declared an interest</i>	Silver Threads Club	£500	<i>Cllr Mould declared an interest</i>	Bicester Tennis Club	£400		Bicester Sub-Aqua Club	£500		Bicester & District Twinning	£1,000	<i>Cllrs Mould, Pratt & Sibley declared in interest</i>	Bicester Green Gym	£580		Grassroots Bicester	£500		Bicester Foodbank	£1,000		Bicester Athletic Club	£465.24		Bicester Good Neighbour Scheme	£1,000		Bicester's Big Lunch	£1,000	<i>Cllr Gaul declared an interest</i>	Orchard Baptist Church	£500	<i>Cllr Sibley declared an interest</i>	Churches in Kingsmere Welcome Grp	£500	<i>Cllr Sibley declared an interest</i>	Kabin over 50's	£600	<i>Both Cllrs Stratford declared an interest</i>	Bicester Local History	£250		Bicester Floral Society	£500		The Hummingbird Centre	£500	<i>Cllr Pratt declared an interest</i>	Brethertons LLP	£500		Bicester Matinee Club	£500		Trinity Camerata Orchestra	£500		Bicester Fairtrade	£500	
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363/1617	10	<p>BANK BALANCES</p> <p>RESOLVED that the Committee noted the report detailing the bank balances.</p>																																																																											

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364/1617	11	<p>FORWARD PLAN</p> <p>RESOLVED that Purchase Orders and a change of Auditor be added to the forward plan and Grant Aide Reserve Review be deleted.</p>
365/1617	12	<p>DATE OF NEXT MEETING: Monday 19th June 2017 at 7pm.</p> <p>Close of meeting: 8:05 pm</p>