

Minutes of a meeting of the Bicester Town Council Committee held on **Monday 15^h May 2017** at **The Garth, Launton Road, Bicester OX26 6PS** at **7pm** for the transaction of the following business.

Present:

Cllr Les Sibley
 Cllr Sean Gaul
 Cllr Jolanta Lis
 Cllr Dave Magee
 Cllr Nick Mawer
 Cllr Richard Mould
 Cllr Debbie Pickford
 Cllr Lynn Pratt
 Cllr Dan Sames
 Cllr Jason Slaymaker
 Cllr Lawrie Stratford
 Cllr Rose Stratford

In attendance:

Samantha Shippen – Chief Officer
 Laura Wilson – Administrator
 Ian Davies – Interim Chief Executive, Cherwell District and South Northamptonshire District Councils
 Five members of the public

In accordance with the Public Bodies (admission to meetings) Act 1960, members of the public were in attendance.

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| 016/1718 | 1. | APOLOGIES FOR ABSENCE RESOLVED that apologies were received from Cllr Melanie Magee. |
| 017/1718 | 2. | DECLARATIONS OF INTEREST RESOLVED that no declarations of interest were received. |
| 018/1718 | 3. | MINUTES OF TOWN COUNCIL MEETING RESOLVED to confirm the minutes of the Bicester Town Council meeting held on: 20 March 2017, BTC07/1617 Subject to PAGE 1 being amended as Cllr David Magee and Cllr Rose Stratford are not District Councillors as stated. <i>The Mayor approved the recommendation for Item 9 to be moved forward to this juncture.</i> |
| 019/1718 | 9. | PUBLIC SESSION No members of the public present wished to speak. |
| 020/1718 | 4. | MINUTES OF THE PLANNING COMMITTEE MEETING RESOLVED to confirm the minutes of the Planning Committee Meetings held on: |

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| | | 4 th April 2017, PL12/1617 24 th April 2017, PL13/1617 |
| | | Subject to PAGE 1 of PL12/1617 being amended as Cllr Lawrie Stratford is not a District Councillor as stated. |
| 021/1718 | 5. | MINUTES OF THE POLICY COMMITTEE RESOLVED to confirm the minutes of the Policy Committee Meeting held on: 10 th April 2017, POL06/1617 |
| | | Subject to PAGE 2 , minute 344/1617 being corrected to read "accommodated at Pingle Fields" |
| 022/1718 | 6. | MINUTES OF THE ENVIRONMENT COMMITTEE RESOLVED to confirm the minutes of the Environment Committee Meeting held on: Tuesday 18 th April, ENV05/1617 |
| 023/1718 | 7. | MINUTES OF THE FINANCE COMMITTEE RESOLVED to confirm the minutes of the Finance Committee Meeting held on: Monday 27 th March, FIN04/1617 |
| 024/1718 | 8. | QUESTIONS ON WORKING PARTIES & OTHER GROUPS No questions were raised. |
| 025/1718 | 10. | REPORT FROM OXFORDSHIRE COUNTY/CHERWELL DISTRICT COUNCILLORS Oxfordshire County Council Councillor Lawrie Stratford gave a verbal update on the local elections. Cherwell District Councillor Lynn Pratt gave a verbal update on the following topics: <ul style="list-style-type: none"> • New units opened under the Travelodge • Successful launch of Bicester Healthy New Town |
| 026/1718 | 11. | REPORT OF THE TOWN MAYOR RESOLVED that the report of the Town Mayor be noted. |
| 027/1718 | 12. | FINANCIAL REGULATIONS RESOLVED to: |



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| 028/1718 | 13. | <p>APPROVE the Financial Regulations as recommended by the Policy Committee.</p> <p>COUNCILLORS ALLOWANCE</p> <p>RESOLVED that the Council:</p> <ol style="list-style-type: none"> 1. <i>APPROVE a Members Basic allowance of £840 for 2017/18;</i> 2. <i>APPROVE a Mayor's allowance of £1,500 for 2017/18</i> 3. <i>APPROVE travel and subsistence rates as per 8.1d of the report of the Independent Remuneration Panel.</i> 4. <i>APPROVE the travel & subsistence allowances also be applied to officers of the Council</i> |
| 029/1718 | 14. | <p>MALLARDS WAY UPDATE</p> <p>RESOLVED that the Council:</p> <ol style="list-style-type: none"> 1. <i>Await a review following the decision on the installation of double yellow lines before agreeing to install any physical barrier at Mallards Way.</i> 2. <i>AGREE that should a barrier be required, wooden bollards are installed.</i> 3. <i>AGREE that costs be met from the earmarked reserve for future projects up to a maximum of £10,800 with the Chief Officer being delegated to negotiate a best price with Oxfordshire County Council.</i> |
| 030/1718 | 15. | <p>EAST WEST EXPRESSWAY – BUCKINGHAM TOWN COUNCIL REQUEST</p> <p>RESOLVED that the Council</p> <ol style="list-style-type: none"> 1. <i>Thank Buckingham Town Council for contacting us and advise them that we will be in touch in due course.</i> 2. <i>Put this on the forward plan to discuss at a future meeting of the Town Council.</i> |
| 031/1718 | 16. | <p>INVOICE WRITE-OFF</p> <p>It was RESOLVED that the Chief Officer further investigate the matter and bring back to a future meeting,</p> <p>It was RESOLVED that a policy be written and taken to a future meeting of the Policy Committee to delegate decisions for smaller values to the Chief Officer in consultation with the Chair of Finance and amend Financial Regulations as a result.</p> |
| 032/1718 | 17. | <p>ITEMS FOR INFORMATION ONLY</p> <p>There were no items to note.</p> <p>ADDITIONAL AGENDA ITEM</p> |
| 033/1718 | 17.a | <p>REPLACEMENT VEHICLE</p> |

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| | | <p>It was RESOLVED that subject to the Chief Officer contacting Cherwell District Council's Fleet Manager to negotiate 'best price' where possible to:</p> <ol style="list-style-type: none"> 1. APPROVE the lease of a pick up vehicle with a suitable tail-lift as a replacement for the 2010 registered Renault vehicle; 2. AUTHORISE the Chief Officer to enter into and sign a suitable lease agreement on behalf of the Council; 3. APPROVE the disposal by Officers of the Renault Pick-up vehicle at the best possible return, given its current condition. |
| 034/1718 | 18. | DATE OF NEXT MEETING: MONDAY 5TH JUNE 2017 AT 7PM |
| 035/1718 | 19. | <p>EXCLUSION OF PUBLIC AND PRESS</p> <p>It was RESOLVED that in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the items set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.</p> |
| 036/1718 | 20. | <p>It was RESOLVED that Ian Davies – Interim Chief Executive, Cherwell District and South Northamptonshire District Councils be invited to remain and report to Bicester Town Council.</p> <p>SOUTH WEST SPORTS VILLAGE</p> <p>It was RESOLVED to:</p> <ol style="list-style-type: none"> 1. APPROVE the Legal Agreement in principle, subject to funding agreement approval by this Council and Cherwell District Council; 2. DELEGATE the agreement of any minor amendment of the Legal Agreement to the Chief Officer in consultation with the Chairman & Vice Chairman of the Policy Committee; 3. APPROVE the application of the Council's common seal in accordance with Standing Order 14a to the finalised legal agreement. <p>CLOSE OF MEETING: 8.45PM</p> |